

Accessibility Employee Emergency Response Plan Memo

Subject: Employee safety during emergencies

At Turtle Mountain School Division, we take employee safety seriously. We support employees by providing reasonable accommodations in the workplace.

Please complete and submit the Accessibility Action Request / Feedback Form if:

- you have a disability, whether permanent or temporary, visible, or invisible.
- you believe you may need help during an emergency.
- you have feedback and or questions.
- need to make changes to an existing accessibility plan.

If this is a new request, please note at this time details of your medical condition or disability are not needed, only the kind of help you may need. The information you provide will be kept confidential.

Thank you,

Grant Wiesner
Superintendent/CEO