

MINUTES

**THE REGULAR MEETING OF THE
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES
WAS HELD ON AUGUST 24, 2011 AT 7:06 P.M.
AT THE DIVISION BOARD OFFICE
KILLARNEY, MANITOBA**

MEMBERS PRESENT: Shirley Highfield Leah Cann Rodney Hintz
Cheryl Burke Brad Heide
Garth Nichol Gordon Wooley

MEMBERS ABSENT: Rhonda Coupland

ADMINISTRATION: Larry Rainnie, Superintendent
Kathy Siatecki, Secretary-Treasurer
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Mr. Nichol called the meeting to order. He welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Cann Heide

That the agenda be adopted.

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

- i) Cliff Cullen, MLA for Killarney/Turtle Mountain Constituency was available for a question and answer period with the Board of Trustees.
1. Education funding – specifically the right of school boards to levy taxes.
 2. Education tax rebates that result in education dollars paying for municipal taxes.
 3. Special needs funding levels, particularly for Level 1 and 2 students.
 4. Full time kindergarten.
 5. Funding to the Public Schools Finance Board.
 6. Provincial bargaining.
 7. Broadband access for rural divisions.
 8. School Board Surplus.
 9. Administration cap for school divisions.
 10. Division amalgamation.

Refer to Further Business

- i) Manitoba Advisory Committee on Career Development
- ii) September 17, 2011 Lunch Menu
- iii) Manitoba School Boards Association Charity Auction

Burke Hintz

That the report be received.

CARRIED

- ii) Refer to Further Business
- iii) Refer to Further Business

b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Accounts
- ii) Human Resources
- iii) Projected Snapshot Financial Statements
- iv) Promotional Inventory
- v) Request to Establish a New Capital Reserve

Highfield Cann

That the report be received.

CARRIED

- iv) Refer to Further Business
- v) Refer to Further Business

c) Assistant Superintendent of Student Services :

Ms. Tanya Edgar provided a written report on the following topics:

- i) School Attendance Initiative Project
- ii) Student Services 2010/2011 Days
- iii) Middle Years Assessment (Grade 7 & 8)

Hintz Heide

That the report be received.

CARRIED

1:08 SPECIAL COMMITTEE REPORTS:

1:09 INFORMATION:

- a) Trustee Concerns, Workshops, Conferences
- b) MSBA/Government Items
- c) Employee Group Reports

1:10 FURTHER BUSINESS:

- i) Item 1:02 Delegations and Petitions: Cliff Cullen, MLA for Killarney/Turtle Mountain Constituency was available for a question and answer period with the Board of Trustees.

1. Education funding – specifically the right of school boards to levy taxes.
2. Education tax rebates that result in education dollars paying for municipal taxes.
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5. Funding to the Public Schools Finance Board.
6. Provincial bargaining.
7. Broadband access for rural divisions.
8. School Board Surplus.

The Board of Trustees discussed this agenda item and has requested a thank you letter be sent to Mr. Cullen on behalf of the Board.

Refer to the Superintendent

- ii) Item 1:06: Administration Reports: Report of the Superintendent: item ii: September 17, 2011 Lunch Menu: Attached for the Board's information are the two menus available for the September 17, 2011 planning session. Trustees need to choose an option tonight.

The Board of Trustees discussed this agenda item and has chosen their option.

Refer to the Superintendent

- iii) Item 1:06: Administration Reports: Report of the Superintendent: item iii: Manitoba School Boards Association Charity Auction: Will the Board be contributing an item for the Annual Convention Charity Auction this school year? If so, what price range is appropriate?

The Board of Trustees discussed this agenda item and will support this cause again this year. The price range will be between \$100.00 to \$150.00.

Refer to Superintendent

- iv) Item 1:06: Administration Reports: Report of the Secretary – Treasurer: item iv: Promotional Inventory: Turtle Mountain School Division has no promotional inventory except for travel mugs. I would like to explore the possibility of purchasing more promotional inventory for events like the Bus Driver's Professional Development Session in November, to sell to employees and to send to events such as the MSBA, MASBO, MASS annual conventions etc.

The Board of Trustees discussed this agenda item and has requested further information be brought forward at the next regular board meeting.

Refer to the Secretary-Treasurer

- v) 1:06 Administrative Reports: Report of the Secretary-Treasurer: item v) Request to establish a new capital reserve: Further to Motion No. 11-46 regarding establishing a new capital reserve for the overhaul/replacement of our existing HVAC/Boiler Units in Killarney and Boissevain, I spoke with Lyndonna Schilling, Accountant, The Schools Finance Branch for some clarification. First, we have to make submission to SFB no later than September 15, 2011. Lyndonna recommended caution when determining the projected maximum balance on the reserve. Once you place a

maximum balance on this reserve, you cannot remove nor can you add further funds to it. If in the future the Division is in a favourable position and the Board wishes to place more funds into the capital reserve, a new request will have to be established and approved by SFB. We are currently sitting at \$276,000 over the maximum of 4% cap. She suggested that no more than \$3000,000 be placed as a maximum amount in this capital reserve. A conservative estimate of a new HVAC/Boiler Unit would be approximately \$700,000 - \$800,000.

The Board of Trustees discussed this agenda item and has requested further information be brought forward at the next regular board meeting.

Refer to the Secretary-Treasurer

2:00 **MOTIONS:**

a) Motions that have served notice:

i) Motion No. 11-65 Cann Highfield

That the Superintendent write a letter to EF Tours requiring any financial incentives be directed to the participating schools rather than to organizers.

CARRIED

ii) Motion No. 11-66 Cann Wooley

That Mr. Evan Casselman's request to take any group of students on a European tour during Spring Break of 2013 be approved at no cost to the Board and further that appropriate travel and health insurance be acquired by trip participants.

MOTION TABLED

iii) Motion No. 11-67 Burke Hintz

That the Operational Agreement between the Turtle Mountain School Division and the Killarney Kiddie Korner for the period of July 1, 2011 to June 30, 2012 be approved as attached.

CARRIED

iv) Motion No. 11-68 Burke Heide

That the Universal Student Accident Insurance Fees for the 2011-2012 school year in the amount of \$757.50 be approved for payment.

CARRIED

v) Motion No. 11-69 Coupland Wooley

That Policy A-8 (Board Meeting Procedures) be revised as attached.

CARRIED

vi) Motion No. 11-70 Heide Coupland

That Policy B-6 (Vacant Positions on the School Board) be revised as attached

CARRIED

vii) Motion No. 11-71 Hintz Burke

That Policy F-8 (Security Cameras) be approved as attached.

CARRIED

viii) Motion No. 11-72 Cann Highfield

That Policy G-21 (Principles of Assessment) be approved as attached.

CARRIED

ix) Motion No. 11-73 Heide Highfield

That Policy I-8 (School Volunteers) be revised as attached.

MOTION TABLED

Refer to Education

x) Motion No. 11-74 Cann Highfield

That Policy K-18 (Recruitment) be adopted as attached.

CARRIED

b) Regular motions:

c) Motions that must serve notice:

2:01 ANNOUNCEMENTS:

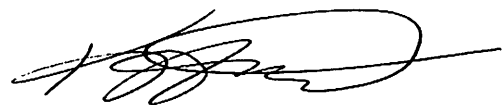
i) Education Committee Meeting –August 31, 2011, Division Board Office, Killarney, Manitoba

2:02 IN-CAMERA SESSION:

2:03 Burke to adjourn at 8:58 p.m.



GARTH NICHOL
BOARD CHAIRPERSON



KATHY SIATECKI
SECRETARY-TREASURER