

MINUTES
THE REGULAR MEETING OF THE
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES
WAS HELD ON JUNE 22, 2011 AT 7:30 P.M.
AT THE DIVISION BOARD OFFICE
KILLARNEY, MANITOBA

MEMBERS PRESENT: Rhonda Coupland Leah Cann Rodney Hintz
Brad Heide Shirley Highfield Cheryl Burke
Garth Nichol Gordon Wooley

MEMBERS PRESENT: Samantha Cole
(VIA ELECTRONIC MEDIUM)

ADMINISTRATION: Larry Rainnie, Superintendent
Kathy Siatecki, Secretary-Treasurer
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Mr. Nichol called the meeting to order. He welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Wooley Coupland

That the agenda be adopted with additions:

- i) 1:05 Correspondence: For Action: item i)
- ii) 1:06 Administrative Reports: Secretary-Treasurer: item ix)
- iii) 2:02 In-Camera Session: item v)

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

1:03 **ADOPTION OF THE MINUTES:**

Highfield Hintz

That the minutes of the May 26, 2011 Special Board Meeting be adopted as amended.

CARRIED

Cole Burke

That the minutes of the June 8, 2011 Regular Board Meeting be adopted as amended.

CARRIED

1:04 **BUSINESS ARISING FROM THE MINUTES:**

- i) Item 1:06: Administration Reports: Superintendent: December 8, 2010 ii: **VOLUNTEER CHECKS**
At the November 30, 2010 Division Administrators' Meeting the Superintendent reminded administrators about the need to have volunteers in their schools have the Child Abuse and Criminal Record Checks. During the discussion it was noted that the Boissevain RCMP Detachment no longer does Criminal Record Checks because of a lack of office staff. This is making it a challenge for Criminal Record Checks to be completed. As an example, Minto School's principal shared that out of 42 volunteers only three have sent away their Criminal Records Checks. Division administrators would like the Board to consider the requirement of volunteers to have Child Abuse Registry Checks only to facilitate the recruitment of volunteers.

The Board of Trustees discussed this agenda item and has referred it to Education.

Refer to Education

- ii) Item 1:06: Administration Reports: Superintendent: June 22, 2011: v: **ASSISTANT SUPERINTENDENT OF STUDENT SERVICES:** Evaluation of the Assistant Superintendent of Student Services has been completed for 2010/2011.

The Board of Trustees has requested the number of students that use the Student Services Program.

Refer to Assistant Superintendent

- iii) Item 1:06: Administration Reports: Secretary-Treasurer: viii: **PROJECTED SNAPSHOT FINANCIAL STATEMENTS AT JUNE 15, 2011 (ATTACHMENT)**

The Board of Trustees has requested that in the future the Cafeteria Reports for both schools be added as separate items on my report.

Refer to Secretary-Treasurer

1:05 **CORRESPONDENCE:**

FOR ACTION:

- a) Dan and Krista Lachapelle, letter, May 24, 2011, requesting approval for their son to attend Minto School as a school of choice commencing September 2011.

Refer to Motions.

- b) Carolyn Duhamel, Executive Director, MSBA, email, June 1, 2011, the Manitoba School Boards Association Survey – Initiatives in Aboriginal Education for completion; requesting response no later than August 19, 2011 to enable posting the information on their website in the late summer. (attachment)

Refer to Further Business.

- c) Heather Hiebert, Assistant Recreation Manager, Municipality of Killarney-Turtle Mountain, email, June 13, 2011, providing information on "Open Doors", a pilot project in 2011-2012 that will address school

costs related to the community use of schools and thereby encourage the creation of more public recreation programs including after-school programs. (attachment)

Refer to Secretary-Treasurer.

- d) Carolyn Duhamel, Executive Director, MSBA, email, June 8, 2011, attaching information on Graduation Nation, an organization's plan to reduce dropout rates and make high school graduation a national priority; inviting valedictorians to incorporate at least one of Graduations Nation's four messages into their graduation speeches, and submit the speeches for posting on Graduation Nation's facebook page. (attachment)

Refer to Superintendent.

- e) MERN, email, June 8, 2011, extending an invitation from Treaty Relations Commission of Manitoba (TRCM), Manitoba First Nations Education Resource Centre (MFNERC), Council of School Leaders of the Manitoba Teachers' Society (COSL) and the Manitoba Education Research Network (MERN) Dean's Advisory Group to participate in a joint education faculty seminar, "Reconciliation and Treaty Learning", Manitoba Teachers' Society, December 1 and 2, 2011. (attachment)

Refer to Further Business.

- f) MERN, email, June 15, 2011, extending an invitation to the Board of Trustees to attend the CSBA Congress in Ottawa, Ontario from July 7th to 9th, 2011. Registration to attend is on-line. (attachment)

Refer to Further Business.

- g) Nancy Allen, Minister of Education, letter, June, 2011 re: Manitoba's Celebration of Excellence in Teaching – 2011-2012 Minister's Awards requesting that nominations be submitted no later than December 14, 2011.

Refer to Superintendent.

- h) Naomi Kruse, Executive Director, Manitoba Association of Parent Councils (MAPC) letter, June, 2011 requesting the renewal and payment of the membership fees in MAPC.

Refer to Secretary-Treasurer.

- i) MSBA, e-mail, June 21, 2011, re: MUST Fees Invoice for 2011-2012, requesting payment of invoices by School Division.

Refer to Motions.

FOR INFORMATION: (Refer to file.)

- a) MSBA, email, June 8, 2011, e-bulletin: June 8, 2011. (attachment)
- b) MSBA, email, June 8, 2011, newspaper clippings: June 1 to 8, 2011. (attachment)
- c) MSBA, email, June 8, 2011, Twitter highlights: June 8, 2011. (attachment)
- d) MSBA, email, June 1, 2011, newspaper clippings: May 25 to June 1, 2011. (attachment)
- e) MSBA, email, June 1, 2011, Twitter highlights: May 25 to June 1, 2011. (attachment)

- f) MSBA, email, June 1, 2011, Salary Bulletin: Brandon School Division and Brandon Teachers Association. (copy to Negotiations)
- g) MSBA, email, June 9, 2011, Collective Bargaining Update: June 10, 2011. (attachment)
- h) Larry Rainnie, Superintendent, Turtle Mountain School Division, copy of letter to Tanice Gudnason, June 2, 2011, confirming the Division's offer and Ms. Gudnason's acceptance of the 1.0 FTE Teacher General Contract Teacher/Principal position at Wellwood Colony School effective September 6, 2011.
- i) MSBA, email, June 2, 2011, Collective Bargaining Update: June 3, 2011. (attachment)
- j) MSBA, email, June 8, 2011, Salary Bulletin: River East Transcona School Division and The Canadian Union of Public Employees Local 3873 (Library Technicians). (copy to Negotiations)
- k) MSBA, email, June 8, 2011, Non-Teaching – Non-Teaching Support Staff Survey. (attachment)
- l) MSBA, email, June 8, 2011, Executive Highlights: June 6, 2011. (attachment)
- m) MSBA, email, June 8, 2011, advising that the Saskatchewan School Board Association's National Aboriginal Trustees Gathering in Saskatoon from June 19 to 21 has been opened to non-aboriginals participation. (attachment)
- n) MSBA, email, June 15, 2011, newspaper clippings: June 8 – 15, 2011 (attachment)
- o) Darryl Gervais, Director, Manitoba Education, letter, June, 2011 re: Grade 12 Biology: A Foundation for Implementation. Information on implementation and outcomes is available on the website.
- p) Donna Turner, Chair, PPHL, letter, June, 2011 re: 2012 Youth Health Survey fall 2012 informing the Division of this upcoming survey.
- q) Gary Draper, Chair, Fort La Bosse School Division, re: Frustration in Manitoba Judicial System, requesting information from the Minister of Justice to explain the outcome of driving infractions by the public on school buses when loading and unloading students. (attachment)
- r) Darryl Gervais, Director, Manitoba Education, letter, June, 2011 re: Grade 11 History of Canada Poster, presenting all School Divisions with this poster to display.

1:06 ADMINISTRATIVE REPORTS:

- a) Superintendent:

Mr. Larry Rainnie provided a written report on the following topics:

- i) Teaching Assignments and Class Sizes
- ii) Senior High Courses
- iii) Teacher Evaluation Status Report
- iv) Principal Evaluations
- v) Assistant Superintendent of Student Services
- vi) 2010/2011 Superintendent's Evaluation
- vii) Manitoba Youth Leadership Scholarship
- viii) Managed Wireless Systems

Cann Heide

That the report be received.

CARRIED

- iv) Refer to In-Camera
- v) Refer to In-Camera
- vi) Refer to Motions

b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Accounts
- ii) Human Resources
- iii) PSAB March 31, 2011
- iv) Enrolment Report – May 2011
- v) Extra Insurance for Bus Drivers
- vi) Five Year Capital Plan Update: 2012-2013 to 2016-2017
- vii) School Bus Tender
- viii) Projected Snapshot Financial Statements at June 15, 2011

Highfield Heide

That the report be received.

CARRIED

- v) Refer to Further Business
- vi) Refer to Further Business
- vii) Refer to Further Business

1:07 STANDING COMMITTEE REPORTS:

a) Negotiations:

Ms. Rhonda Coupland, Committee Chair, provided a report from a committee meeting held on June 6, 2011.

The following topics were discussed:

- i) Assistant Superintendent's Opening Proposal
- ii) Secretary-Treasurer's Counter Proposal
- iii) Next Committee Meeting

Coupland Cann

That the report be received.

CARRIED

Ms. Rhonda Coupland, Committee Chair, provided a report from a committee meeting held on June 13, 2011. The following topics were discussed:

- i) CUPE Core and Educational Assistants
- ii) Payroll Clerk – Opening Proposal
- iii) Next Negotiations Committee Meeting

Coupland Cann

That the report be received.

CARRIED

1:08 SPECIAL COMMITTEE REPORTS:

1:09 INFORMATION:

- a) Trustee Concerns, Workshops, Conferences
- b) MSBA/Government Items
- c) Employee Group Reports

1:10 FURTHER BUSINESS:

- i) Item 1:05: Correspondence: For Action: item b) Carolyn Duhamel, Executive Director, MSBA, email, June 1, 2011, the Manitoba School Boards Association Survey – Initiatives in Aboriginal Education for completion; requesting response no later than August 19, 2011 to enable posting the information on their website in the late summer.

The Board of Trustees discussed this agenda item and has referred it to the Superintendent.

Refer to the Superintendent

- ii) Item 1:05: Correspondence: For Action: item e) MERN, email, June 8, 2011, extending an invitation from Treaty Relations Commission of Manitoba (TRCM), Manitoba First Nations Education Resource Centre (MFNERC), Council of School Leaders of the Manitoba Teachers' Society (COSL) and the Manitoba Education Research Network (MERN) Dean's Advisory Group to participate in a joint education faculty seminar, "Reconciliation and Treaty Learning", Manitoba Teachers' Society, December 1 and 2, 2011.

The Board of Trustees discussed this agenda item and on behalf of the Board, Mr. Hintz will be in attendance.

Refer to Secretary-Treasurer

- iii) Item 1:05: Correspondence: For Action: item f) MERN, email, June 15, 2011, extending an invitation to the Board of Trustees to attend the CSBA Congress in Ottawa, Ontario from July 7th to 9th, 2011. Registration to attend is on-line.

To be received as information

- iv) 1:06 Administrative Reports: Administrative Reports: Secretary-Treasurer's Report: item v) Extra Insurance for Bus Drivers: Please find attached a survey of School Divisions that do/do not insure their bus drivers. This survey was done in response to a query from Red River Valley

School Division regarding what other school divisions in the province were doing. Is this something we should be looking at?

To be received as information

- v) 1:06 Administrative Reports: Secretary-Treasurer's Report: item vi) Five Year Capital Plan update: 2012-2013 to 2016-2017: The Five Year Capital Plan Update is due to the Public Schools Finance Board on August 1, 2011. There will be some additions by us from the status quo submission. We are requesting from PSFB some financial compensation (50%) on the retrofit of the Industrial Arts Room in Boissevain School. For many years this project has been on the table for a capital retrofit, but it did not make it to the forefront as a high priority provincially wide. It did in fact become a high priority in our Division and we used Capital "D" funds to do a partial retrofit ourselves. Normally this Capital Plan goes to a "Notice of Motion" first and then goes to vote. We do not convene again until August 10, 2011. I would like to prepare and submit the Five Year Capital Plan on schedule (August 1, 2011) and present it at the August 10, 2011 Regular Board Meeting. (after the deadline)

The Board of Trustees discussed this agenda item and has referred it to motions.

Refer to Motions

- vi) 106 Administrative Reports: Administrative Reports: Secretary-Treasurer's Report: item vii) School Bus Tender: The used school bus tender ended at 12:00 p.m. on June 15, 2011 with no one bidding for the one bus. Does the Board want me to re-advertise the tender or leave as is and maintain it within the fleet as a spare.

The Board of Trustees discussed this agenda item and recommend that the bus be kept as a spare.

To be received as information

2:00 **MOTIONS:**

- a) Motions that have served notice:

- i) Motion No. 11-52 Cann Highfield

That the shared services agreement with the Lakeside Christian School for clinician services for the 2011-2012 school year be approved as attached.

CARRIED

- ii) Motion No. 11-53 Cann Highfield

That the shared services agreement with the Lakeside Christian School for transportation services for the 2011-2012 school year be approved as attached.

CARRIED

- b) Regular motions:

- i) Motion No. 11-54 Wooley Heide

That the Superintendent's evaluation, response to the evaluation and Professional Growth Plan for 2011/2012 be approved.

CARRIED

- ii) Motion No. 11-55 Wooley Heide

That the expenses for Trustees to attend the "Reconciliation and Treaty Learning" at the Manitoba Teachers Society, December 1 and 2, 2011 be approved as per Board policy.

CARRIED

- iii) Motion No. 11-56 Highfield Coupland

That the MSBA fees invoice for the 2011-2012 school year be approved for payment as attached.

CARRIED

- iv) Motion No. 11-57 Wooley Coupland

That the MUST fees invoice for the 2011-2012 school year be approved for payment as attached.

CARRIED

- v) Motion No. 11-58 Coupland Wooley

That the employee contract for the period of July 1, 2011 to June 30, 2015, for Amanda Dooley, Payroll Clerk be approved.

CARRIED

- vi) Motion No. 11-59 Coupland Wooley

That the employee contract for the period of July 1, 2011 to June 30, 2014 for Kathy Siatecki, Secretary-Treasurer be approved.

CARRIED

- c) Motions that must serve notice:

- i) Motion No. 11-60 Coupland Highfield

That the Canadian Union of Public Employees (CUPE) Local 1719 (Secretaries, Librarians, Custodians, Mechanics and Maintenance) contractual "Agreement In Committee" for the period of July 1, 2011 to June 30, 2015 be approved as attached.

Highfield Coupland

That due to time constraints, Policy A-8 be waived and Motion No. 11-60 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 9
 Opposed: 0

MOTION CARRIED

ii) Motion No. 11-61 Wooley Highfield

That the Canadian Union of Public Employees (CUPE) Local 1719 Educational Assistants contractual "Agreement In Committee" for the period of July 1, 2011 to June 30, 2015 be approved as attached.

Highfield Wooley

That due to time constraints, Policy A-8 be waived and Motion No. 11-61 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 9
 Opposed: 0

MOTION CARRIED

iii) Motion No. 11-62 Coupland Highfield

That the Turtle Mountain School Division approve the request from Dan and Karen Lachapelle for transportation services for their children starting the 2011-2012 school year.

Highfield Cole

That due to time constraints, Policy A-8 be waived and Motion No. 11-62 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 9
 Opposed: 0

MOTION CARRIED

iv) Motion No. 11-63 Wooley Highfield

That the Turtle Mountain's School Division (5) five year capital plan submission to the Public Schools Finance Board (PSFB) for 2012-2017 be approved as attached.

Highfield Wooley

That due to time constraints, Policy A-8 be waived and Motion No. 11- 63 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 9
 Opposed: 0

