

# ***MINUTES***

**THE REGULAR MEETING OF THE  
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES  
WAS HELD ON MARCH 23, 2011 AT 7:30 P.M.  
AT THE DIVISION BOARD OFFICE  
435 WILLIAMS AVENUE, KILLARNEY, MANITOBA**

MEMBERS PRESENT: Leah Cann Rhonda Coupland Rodney Hintz  
Brad Heide Shirley Highfield Samantha Cole  
Gordon Wooley

MEMBERS ABSENT: Debra MacKenzie Garth Nichol

ADMINISTRATION: Larry Rainnie, Superintendent  
Kathy Siatecki, Secretary-Treasurer  
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Ms. Coupland called the meeting to order. She welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Cole Heide

That the agenda be adopted as amended:

- i) 2:02 In-Camera Session: item i) Personnel Issue – R. Coupland
- ii) 2:02 In-Camera Session: item ii) Personnel Issue – R. Coupland

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

1:03 **ADOPTION OF THE MINUTES:**

Wooley Cole

That the minutes of the March 9, 2011 Regular Board Meeting be adopted as amended.

CARRIED

1:04 **BUSINESS ARISING FROM THE MINUTES:**

1:05 **CORRESPONDENCE:**

**FOR ACTION:**

- a) MSBA, email, March 10, 2011, enclosing information and an application for MADD Canada Bursaries; deadline for application if May 31, 2011.

Refer to Superintendent.

- b) MSBA, email, March 10, 2011, enclosing information and registration for the leadership for Student learning workshop, presented by Mary Delagardelle which is being held on April 28 and 29, 2011 at the Victoria Inn, Brandon.

Refer to Superintendent.

- c) Peter Narth, Executive Director, Technical Vocational Initiative, letter, March 2011, providing information on the Technical Vocational Equipment Upgrade Grant 2011-2012 and Professional Development Grant 2011-2012; deadline for submission of applications is April 8, 2011.

Refer to Superintendent.

**FOR INFORMATION:** (Refer to file.)

- a) MSBA, email, March 10, 2011, enclosing copy of letter from Hugh Coburn, President to Doug Dobrowolski, President, Association of Manitoba Municipalities, requesting the matter of school expansions and building of new schools be brought to the attention of the membership. (attachment)
- b) MSBA, email, March 10, 2011, Newspaper Clippings: March 2 to 9, 2011. (attachment)
- c) MSBA, email, March 2, 2011, enclosing copy of letter from Hugh Coburn, President to Honourable Jim Flaherty, Minister of Finance, encouraging the government to ensure that its upcoming budget maintains strong federal funding support for existing gang prevention programs in Winnipeg and elsewhere across the country. (attachment)
- d) MSBA, email, March 2, 2011, Newspaper Clippings: February 23 to March 2, 2011. (attachment)
- e) Darryl Gervais, Director, Instruction, Curriculum and Assessment Branch and Florence Girouard, Director, Educational Support Services Branch, letter, March 3, 2011, providing Provincial Assessments and Standards Testing Schedule 2011/2012.
- f) MSBA, e-bulletin: March 10, 2011 edition. (attachment)
- g) MSBA, email, March 11, 2011, Collective Bargaining Update – March 11, 2011. (attachment)
- h) MSBA, email, March 4, 2011, Collective Bargaining Update – March 4, 2011. (attachment)
- i) MSBA, email, March 12, 2011, distributing letter from Kathlyn McNabb, Secretary-Treasurer, Rolling River School Division, encouraging the support of Ken Cameron in his candidacy for MSBA Director – Region 1. (attachment)
- j) Rhonda Coupland, Acting Chairperson, Turtle Mountain School Division, letter to Manitoba Metis Federation, March 14, 2011, providing a letter of reference for the Turtle Mountain Steppers (Boissevain). (attachment)

**1:06 ADMINISTRATIVE REPORTS:**

- a) Superintendent:

Mr. Larry Rainnie provided a written report on the following topics:

- i) Minto School Music Program
- ii) Policy K-4 (Conflict of Interest)
- iii) Board Contract Negotiations Procedures
- iv) Staffing Ratios
- v) Board TMTA Liaison Meeting
- vi) Pre-Service Teachers
- vii) Professional Development Days
- viii) Staffing

Cole Highfield

That the report be received.

CARRIED

- Item i) Refer to Further Business
- Item ii) Refer to Education
- Item iii) Refer to Further Business
- Item iv) Refer to Further Business

b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Accounts
- ii) Staff Changes
- iii) Enrolment Report for February, 2011
- iv) School Block Budget Reports at February 28, 2011
- v) PSFB Updates
- vi) Teacher Substitute Cost Report at February 28, 2011
- vii) Support Staff Substitute Cost Report at February 28, 2011
- viii) Annual MSBA Payments to Date Report
- ix) Annual MTBB To Date Report

Cole Heide

That the report be received.

CARRIED

**1:07 STANDING COMMITTEE REPORTS:**

a) Education:

Mr. Gordon Wooley, Committee Chair, provided a written report from a committee meeting held on March 10, 2011. The following topics were discussed:

- i) Policy H-7 (Student Cell Phone)
- ii) Kindergarten to Grade 12 English Language Arts Teachers
- iii) Education Committee Annual Calendar
- iv) Board Communication Strategy
- v) Substitution of Credits

- vi) Policy K-12 (Recognition of Years of Service and Retirement)
- vii) Policy B-5 (Recognition of Years of Service and Retirement)
- viii) Declining Enrolment
- ix) Physical Restraint Policy
- x) Board Procedures for Hiring School Administrators
- xi) Policy I-8 (School Volunteers)
- xii) Policy J-1 (Staffing)
- xiii) Policy K-12 (Principal Assessment Policy)
- xiv) Board Bursaries or Scholarships
- xv) Policy A-8 (Board Meeting Procedures)
- xvi) Volunteer Policies
- xvii) Policy K-1 (Criminal Record and Child Abuse Registry Checks)
- xviii) Next Meeting

Wooley                      Highfield

That the report be received.

CARRIED

Item iii)                      Refer to Further Business

**1:08    SPECIAL COMMITTEE REPORTS:**

**1:09    INFORMATION:**

- a)        Trustee Concerns, Workshops, Conferences

MSBA Annual Convention: March 17<sup>th</sup> – 19<sup>th</sup>, 2011, Winnipeg, Manitoba:

- a)        Mr. Hintz – gave a verbal report on his attendance at the convention.
  - b)        Ms. Coupland – gave a verbal report on her attendance at the convention (attachment)
  - c)        Ms. Cole – no report
  - d)        Ms. MacKenzie - no report
- b)        MSBA/Government Items
  - c)        Employee Group Reports
  - d)        “Understanding the Digital Generation” DVD (34 minutes)

**1:10    FURTHER BUSINESS:**

- i)        Administration Reports: Superintendent’s Report: item i): MINTO SCHOOL MUSIC PROGRAM: In discussing staffing at Minto School for the 2011/2012 school year, the music program for kindergarten to grade six was omitted. This is a .068 FTE teaching position.

The Board of Trustees discussed this agenda item and has recommended that this be referred to Education.

Refer to Education

- ii) Administration Reports: Superintendent's Report: item ii): **BOARD CONTRACT NEGOTIATIONS PROCEDURES**: Approximately three years ago the Board discussed having the Negotiations Committee share information regarding Collective Agreements for the different employee groups prior to negotiations being entered into. The Board would then set parameters for the Negotiations Committee that the Committee would try to stick to. Is this the process the Board should continue using during future contract negotiations?

The Board of Trustees discussed this agenda item and has recommended to maintain the current practice of setting parameters to the Negotiations Committee prior to contract negotiations.

Refer to Negotiations

- iii) Administration Reports: Superintendent's Report: item iii): **STAFFING RATIOS**: At the March 9, 2011 Board Budget Meeting, the Board Chair indicated that staffing ratios would be part of the agenda at the next Board-Turtle Mountain Teachers' Association Liaison Meeting. The Board should have a discussion tonight on this topic prior to the Liaison Meeting.

The Board of Trustees discussed this agenda item and has recommended that it be brought forward to the next regular Board Meeting on April 13, 2011

Refer to next Regular Board Meeting

- iv) Standing Committee Reports: Education Committee: item iii) **EDUCATION COMMITTEE ANNUAL CALENDAR**: Committee members reviewed the draft prepared by the Superintendent. Changes were recommended and has been incorporated. See attached. The Committee recommends that the Education Committee annual calendar become part of Policy A-7 (Standing Committee Guidelines).

The Board of Trustees discussed this agenda item and has agreed with the Education Committee to return it back to Education.

Refer to Education.**2:00** **MOTIONS:**

- a) Motions that have served notice:

- i) Motion No. 11-16 Cole Heide

That Policy A-4 (Inaugural and Organizational meeting) be revised as attached.

CARRIED

- ii) Motion No. 11-17 Cole Heide

That Policy B-4 (Trustee Indemnities) be revised as attached.

CARRIED

- iii) Motion No. 11-18 Cole Hintz

That Policy A-11 (Workplace Safety Program) be revised as attached.

CARRIED

- iv) Motion No. 11-19 Cole Coupland

That Policy A-1 (Election of School Board – Ward System) be revised as attached.

CARRIED

- v) Motion No. 11-20 Cole Hintz

That Policy I-9 (Working Alone) be revised as attached.

CARRIED

- vi) Motion No. 11-21 Cole Coupland

That Policy K-6 (Division Employee Related Expenses) be revised as attached.

CARRIED

b) Regular motions:

c) Motions that must serve notice:

- i) Motion No. 11-22 Highfield Cann

That Policy G-4 (Substitution of Credits) be approved as attached.

- ii) Motion No. 11-23 Cann Highfield

That Policy K-12 (Recognition of Years of Service and Retirement) be amended as attached.

- iii) Motion No. 11-24 Cole Highfield

That Policy B-5 (Recognition of Years of Service and Retirement: Trustees) be amended as attached.

- iv) Motion No. 11-25 Highfield Cole

That Policy I-5 (Physical Restraint) be approved as attached.

