

MINUTES

**THE REGULAR MEETING OF THE
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES
WAS HELD ON MARCH 9, 2011 AT 7:30 P.M.
AT THE DIVISION BOARD OFFICE
435 WILLIAMS AVENUE, KILLARNEY, MANITOBA**

MEMBERS PRESENT: Rhonda Coupland Leah Cann Rodney Hintz
Brad Heide Shirley Highfield Garth Nichol
Samantha Cole Gordon Wooley

MEMBERS ABSENT: Debra MacKenzie

ADMINISTRATION: Larry Rainnie, Superintendent
Kathy Siatecki, Secretary-Treasurer
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Mr. Nichol called the meeting to order. He welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Cole Heide

That the agenda be adopted as amended.

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

1:03 **ADOPTION OF THE MINUTES:**

Coupland Cann

That the minutes of the February 23, 2011 Regular Board Meeting be adopted.

CARRIED

1:04 **BUSINESS ARISING FROM THE MINUTES:**

- i) Presentation of the proposed 2011/2012 Budget (attachments)

The Secretary-Treasurer presented a power point synopsis of the 2011/2012 budget to the public at large. The public had an opportunity to comment, present and ask questions to the Board of Trustees on the presentation of the budget.

Refer to Further Business

1:05 **CORRESPONDENCE:**

FOR ACTION:

- a) Darryl Gervais, Acting Director, Manitoba Education, Instruction, Curriculum and Assessment and Jacques Dorge, Director, Curricular Development and Implementation, letter, February 2011, advising that this is the final year that the full credit and half credit optional *Skills for Independent Living (SIL) Senior 2* courses qualify for credits.

Refer to Superintendent.

- b) Darryl Gervais, Acting Director, Manitoba Education, Instruction, Curriculum and Assessment Branch, letter, February 2011, presenting the document *Guide for Sustainable Schools in Manitoba*; the guide is available online at http://www.edu.gov.mb.ca/k12/esd/pdfs/sustainable_guide.pdf

Refer to Superintendent.

- c) Marc Mayrand, Chief Electoral Officer, letter, February 11, 2011, encouraging teachers to participate in Student Vote – an innovative, non-partisan educational program that gives students under the voting age first-hand experience with democracy.

Refer to Superintendent.

FOR INFORMATION: (Refer to file.)

- a) Larry Rainnie, Superintendent, Turtle Mountain School Division, letter to Dustin Coupland, February 18, 2011, congratulating him on being chosen as the winner of a Student Citizenship Award for Region 1 of the Manitoba School Boards Association. (attachment)
- b) Larry Rainnie, Superintendent, Turtle Mountain School Division, letter to Killarney Nursery School, February 24, 2011, advising that the Board supports their request in securing a new location for the Killarney Nursery School and suggests that they contact Killarney School administration. (attachment)
- c) Larry Rainnie, Superintendent, Turtle Mountain School Division, letter to MASS Representative to MHSAA, February 24, 2011, advising that the Board is not satisfied with the process used to invoice school divisions. (attachment)
- d) MSBA, email, February 16, 2011, Salary Bulletin: Portage la Prairie School Division and CUPE Local 2085. (copy to Negotiations)
- e) MSBA, email, February 18, 2011, CPI, Unemployment Rate, Update. (attachment)
- f) MSBA, email, February 18, 2011, Collective Bargaining Update – February 18, 2011. (attachment)
- g) MSBA, email, February 23, 2011, Newspaper Clippings: February 16 to 23, 2011. (attachment)
- h) MSBA, email, February 28, 2011, proceedings of the Region 1 meeting in Elkhorn Resort on Monday, January 24, 2011. (attachment)
- i) MSBA, e-bulletin: February 23, 2011 edition. (attachment)
- j) Leah Cann, Trustee, Turtle Mountain School Division, fax, March 1, 2011, newspaper clippings from the Minnedosa Tribune, providing information on the Rolling River School Division budget. (attachment)

- k) Leah Cann, Trustee, Turtle Mountain School Division, fax, March 2, 2011, newspaper clippings from the Russell Banner, providing information on the Park West School Division budget. (attachment)

1:06 **ADMINISTRATIVE REPORTS:**

- a) Superintendent:
Mr. Larry Rainnie provided a written report on the following topics:

- i) Board – TMTA Liaison Meeting
- ii) Project Based Learning Seminar
- iii) Professional Growth Plan
- iv) Career Technology Studies

Cole Hintz

That the report be received.

CARRIED

Item i) Refer to Further Business

- b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Accounts
- ii) Staff Changes
- iii) Projected Financial Statements at February 28, 2011
- iv) Professional Development Report at February 28, 2011
- v) PSFB Updates
- vi) Board of Trustees Professional Develop Report at February 28, 2011
- vii) 2009-2010 bus fleet cost report
- viii) 2011-2012 Provincial Budget Snapshot

Cann Coupland

That the report be received.

CARRIED

- c) Assistant Superintendent of Student Services:

Ms. Tanya Edgar provided a written report on the following topics:

- i) FIPPA Application
- ii) Pre-School Wellness Fairs
- iii) Categorical Grant Review
- iv) Guidance Counsellor
- v) Pupil Support Files: Record Keeping and Reporting

Highfield Cole

That the report be received.

CARRIED

1:07 **STANDING COMMITTEE REPORTS:**

a) Operations:

- i) Boissevain School - Roof
- ii) Killarney School - Elevator
- iii) Spring Flooding
- iv) Killarney School – Fire Safety Inspection
- v) Keith Thomas – MSBA School Safety Inspection
- vi) Security of Schools
- vii) Killarney School – Hut (responsibility of)
- viii) Boiler/HVAC Contingency Plan
- ix) Conditions of roads this winter
- x) Review of Policy A-4 (Inaugural and Organizational Meeting)
- xi) Review of Policy A-8 (Board Meeting Procedures)
- xii) Review of Policy B-4 (Trustee Indemnities and Expenses)
- xiii) New Trustee Laptops
- xiv) Review of Policy K-6 (Division Employee Related Expenses)
- xv) Review of Results of Drug Policies and costs thereof
- xvi) Review of Policy A-11 (Workplace Safety Program)
- xvii) Review of Policy I-9 (Working Alone)
- xviii) Review of Policy A-1 (Election of School Board – Ward System)
- xix) Review of Policy D-7 (School Fundraising)
- xx) Review of Policy D-8 (Policy related to School Activity Accounts)
- xxi) Next Operations Committee Meeting

Cole Coupland

That the report be received.

CARRIED

Cole Heide

That we resolve into Committee of the Whole In-Camera.

CARRIED

b) Negotiations:

Refer to Further Business

1:08 **SPECIAL COMMITTEE REPORTS:**

1:09 **INFORMATION:**

a) Trustee Concerns, Workshops, Conferences:

- i) S. Cole: I would like to request that the Board review the policy regarding electronic attendance for “in camera” sessions or committee meetings.

Physical attendance is always the optimal choice, but due to many mitigating circumstances a Trustee or Trustees may not be able to attend in person and in the case of “in camera” sessions, that may not be in the best interest of the Board or the Division.

As a Trustee, each one of the members must trust the others not to disclose information shared during any type of “in camera” session.

Refer to Education

- b) MSBA/Government Items
- c) Employee Group Reports

1:10 FURTHER BUSINESS:

- i) Administration Reports: Superintendent’s Report: item i): BOARD – TMTA LIAISON MEETING:
The second liaison meeting is scheduled to be held during the month of April 2011. Tonight trustees could set possible dates for TMTA to consider for the meeting as well as possible topics for the meeting.

The Board of Trustees discussed this agenda item and have confirmed, April ???, 2011 as the next liaison meeting date. The TMTA is responsible for the agenda, venue and minutes of meeting. Mr. Wooley, Ms. Coupland, Mr. Hintz and Mrs. Highfield will represent the Board.

Cole Heide

That we resolve into Committee of the Whole In-Camera.

CARRIED

- ii) Negotiations Committee Report:

Ms. Rhonda Coupland, Committee Chair, provided a verbal report from a committee meeting held on March 2, 2011. The following topics were discussed:

- i) Payroll/Benefits Administrator’s contract
- ii) Turtle Mountain School Division’s proposal to the Turtle Mountain Teachers’ Association

Coupland Highfield

That the verbal report be received.

CARRIED

- iii) Business Arising from the Minutes: Budget 2011-2012

Cole Hintz

That we rise from Committee of the Whole In-Camera.

CARRIED

Cole Hintz

That we resolve into Committee of the Whole In-Camera.

CARRIED

Cole Wooley

That we rise from Committee of the Whole In-Camera.

CARRIED

The Board of Trustees discussed this agenda item and has referred it to motions.

Refer to Motions.

2:00 MOTIONS:

a) Motions that have served notice:

i) Motion No. 11-10 Highfield MacKenzie

That the Turtle Mountain School Division's 2011-2012 "FRAME Budget" be approved as attached.

TABLED

Refer to end of motions

ii) Motion No. 11-12 Cole Cann

That the Turtle Mountain School Division 2011/2012 school year calendar be approved as attached.

CARRIED

iii) Motion No. 11-13 Coupland Cole

That Policy A-3 (Organizational Meeting) be revised as attached.

CARRIED

b) Regular motions:

i) Motion No. 11-14 Cole Coupland

That the employee contract for the period of February 15, 2011 – June 30, 2015 for Julie Dyck, Payroll/Benefits Administrator for the Turtle Mountain School Division be approved as attached.

CARRIED

c) Motions that must serve notice:

i) Motion No. 11-15 Highfield Cole

That Policy J-1 (School Staffing Policy) be amended as attached.

Highfield Cole

That due to time constraints, Policy A-8 be waived and Motion No. 11-15 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 8
Opposed: 0

Polled Vote: In Favour: G. Nichol, S. Highfield, L. Cann, S. Cole, B. Heide,
R. Hintz, G. Wooley

Opposed: R. Coupland

MOTION CARRIED

ii) Motion No. 11 – 16 Cole Heide

That Policy A-4 (Inaugural and Organizational Meeting) be revised as attached.

iii) Motion No. 11 – 17 Cole Heide

That Policy B-4 (Trustee Indemnities) be revised as attached.

iv) Motion No. 11 – 18 Cole Hintz

That Policy A-11 (Workplace Safety Program) be revised as attached.

v) Motion No. 11 – 19 Cole Coupland

That Policy A-1 (Election of School Board – Ward System) be revised as attached.

vi) Motion No. 11 – 20 Cole Hintz

That Policy I-9 (Working Alone) be revised as attached.

vii) Motion No. 11 – 21 Cole Coupland

That Policy K-6 (Division Employee Related Expenses) be revised as attached.

d) Motions that have served notice:

i) Motion No. 11-10 Highfield MacKenzie

That the Turtle Mountain School Division's 2011-2012 "FRAME Budget" be approved as attached.

CARRIED

2:01 ANNOUNCEMENTS:

- i) Operations Committee Meeting – April 25, 2011, at 7:00 p.m., Division Board Office, Killarney, Manitoba (Cole, Coupland, Heide, Hintz)
- ii) The Operations Committee Chair requested that the evaluation template of the Secretary-Treasurer be sent out to the Board as soon as possible.

2:02 IN-CAMERA SESSION:

Cole Highfield

That we resolve into Committee of the Whole In-Camera.

CARRIED

- i) Personnel Issue – L. Rainnie

Mr. Rainnie, Ms. Edgar and Ms. Siatecki were excused from the meeting.

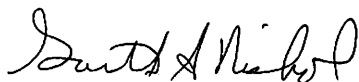
- ii) Personnel Issue - Board

Cole Heide

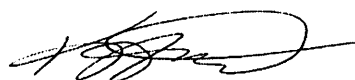
That we rise from Committee of the Whole In-Camera.

CARRIED

2:03 Wooley to adjourn at 10:56 p.m.



GARTH NICHOL
CHAIRPERSON



KATHY SIATECKI
SECRETARY-TREASURER