

MINUTES

**THE REGULAR MEETING OF THE
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES
WAS HELD ON MAY 25, 2011 AT 7:30 P.M.
AT THE DIVISION BOARD OFFICE
KILLARNEY, MANITOBA**

MEMBERS PRESENT: Rhonda Coupland Rodney Hintz Brad Heide
Shirley Highfield Garth Nichol Gordon Wooley

MEMBERS ABSENT: Leah Cann Samantha Cole

ADMINISTRATION: Larry Rainnie, Superintendent
Kathy Siatecki, Secretary-Treasurer
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Mr. Nichol called the meeting to order. He welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Coupland Heide

That the agenda be adopted.

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

i) Focus Group – School Administrators – Erica Hilhorst, Brad White, Colleen Sambrook-Adams, Maureen King, Fran Jackson, Pam Skeoch, Sheri Haney

Wellwood Colony School – positive- Technology
Rocket stick (internet access)
CTS program
Science Kits (shared resources with other colony schools)

Challenges Transportation concerns

Priorities/goals Staffing concerns
Itinerant teacher
Secretarial time
Principal allowance
Technology
PD time
Resources

<u>Boissevain School</u> – positive-	PD time for primary years Master Portfolios and advisory Implementation of CIMS Maplewood – K-4 Apprenticeship and CTS Program Improving student achievement Technology
Challenges	Funded Students Facility agreement/use thereof ICT Coordinator
Priorities/goals	Focus on 21 st Century classroom student achievement
<u>Holmfield Colony School</u> – positive-	Technology Mimeo boards Apprenticeship and CTS Program Community connections Sharing Resources with other schools
Challenges	Staffing challenges Rocket stick - connectivity Transportation concerns
Priorities/goals	Adult Education (6 adult students will be enrolled in the fall) Mimeo board lessons Assessment packages Maintenance of Maplewood databases in colony schools PD funding for multi-grades
<u>Minto School</u>	(attachment)
<u>Mayfair Colony School</u> – positive-	(attachment) School Psychologist Transition of level III into main stream DARE Program Apprenticeship and CTS programs
Challenges	Transportation concerns
Priorities/goals	Reading comprehension Technology Building community relations Artist in the school
Recommendation:	ICT Coordinator Maintain the technology budget
<u>Can Am Colony School</u> – positive-	(attachment) Technology Mimeo/Smart boards

	Guest speakers Art Program
Challenges	Transportation concerns Internet access – for teachers Maplewood report cards Lack of physical education space
Priorities/goals	Technology – integration Community involvement
Recommendation:	Continued support from the Board

Refer to Further Business

1:03 ADOPTION OF THE MINUTES:

Highfield Hintz

That the minutes of May 11, 2011 Regular Board Meeting be adopted as amended.

CARRIED

1:04 BUSINESS ARISING FROM THE MINUTES:

- i) Item 2:01: Announcements: April 11, 2011: item v) By-Election called for vacancy in Ward II.

Refer to Further Business

- ii) Item 1:06: Administration Reports: Superintendent's Report: item v: May 11, 2011 Wellwood Colony School Principal

Refer to Further Business

1:05 CORRESPONDENCE:

FOR ACTION:

- a) Gwen MacTavish, President, TMTA, letter, April 25, 2011, requesting an explanation and expressing concerns with Policy F-4 (Disposal of Division of Owned Assets). (attachment)

Refer to Further Business.

- b) John Sawchuk, Director of Programs/Registrar, Adult Learning and Literacy, letter, April 28, 2011, advising that the Division is required to submit a Revised Budget and Cash Flow to match the approved Adult learning and Literacy operating grant by May 13, 2011.

Refer to Superintendent.

- c) Cliff Cullen, PC Education Critic, MLA for Turtle Mountain, letter, May 4, 2011, requesting feedback about *Bill 28: The Public Schools Amendment Act (Reporting Bullying and Other Harm)*. (attachment)

Refer to Further Business.

- d) Evan Casselman, Killarney Collegiate, letter, May 12, 2011, requesting the Board's approval to proceed with a European Trip in 2013 and expressing appreciation for support given in the past. (attachment)

Refer to Further Business.

- e) Rick Dedi, Executive Director, The Public Schools Finance Board, letter, May 15, 2011, requesting that the School Division prepare and submit a Five-Year Capital Plan for the period 2012-2016; attaching this year's Five-Year Capital Plan update forms and a detailed instruction sheet.

Refer to Secretary-Treasurer.

- f) MASBO, notice, May 2011, presenting Communicating as a Leader "Staying Cool in the Hot Seat" – A Training Session for Manitoba Leaders in Public Education on November 30, 2011 at the Victoria Inn, Winnipeg. (attachment)

Refer to Further Business.

- g) Keith Thomas, Risk Manager, MSBA, email, May 4, 2011, requesting the School Division poll their schools to determine the total number of vests and flags required for the 2011-2012 school year and respond by May 27, 2011.

Refer to Secretary-Treasurer.

- h) MSBA, email, May 11, 2011, advising that applications are now being accepted for the 2011-2012 MusicCounts Band Aid musical instrument grants; schools wishing to apply can do so by visiting www.musiccounts.ca any time between now and August 5, 2011.

Refer to Superintendent.

- i) MSBA, email, May 4, 2011, providing information on the 2011 Manitoba Excellence in Sustainability Awards from the Manitoba Round Table for Sustainable Development; nominations and applications can be made by visiting www.manitoba.ca/conservation/susresmb/mrtsd/mesa/index.html; deadline for application or nomination is noon, Friday, August 19, 2011. (attachment)

Refer to Further Business.

- j) Rick Dedi, Executive Director, The Public Schools Finance Board, fax, May 5, 2011, requesting that the School Division review and submit their science classroom renewal priorities to The Public Schools Finance Board (PSFB) on or before May 26, 2011.

Refer to Secretary-Treasurer.

- k) Lynne Mavins, Acting Director, Schools' Finance Branch, letter, May 12, 2011, enclosing the instruction booklet, *Public Schools Enrolment and Categorical Grants Reporting for the 2011/2012 School Year* (available on the Internet at www.edu.gov.mb.ca/k12/finance/index.html); advising that electronic data and paper forms for September 30th reporting are to be submitted to the Schools' Finance Branch no later than October 14, 2011.

Refer to Secretary-Treasurer.

FOR INFORMATION: (Refer to file.)

- a) Heather Demetriooff, Associate Director, MSBA, email, May 4, 2011, attaching a copy of the Manitoba School Board Directory for 2011-12. (attachment)
- b) MSBA, email, May 4, 2011, Twitter Highlights: April 28 to May 4, 2011. (attachment)
- c) MSBA, email, May 4, 2011, Newspaper Clippings: April 28 to May 4, 2011. (attachment)
- d) MSBA, email, May 4, 2011, Collective Bargaining Update: May 6, 2011. (attachment)
- e) MSBA, email, May 11, 2011, e-bulletin: May 11, 2011. (attachment)
- f) MSBA, email, May 11, 2011, distributing LightHouse Workshop PowerPoint presentation from May Delegardelle. (attachment)
- g) MSBA, email, May 11, 2011, providing MERN connecting research to community newsletter. (attachment)
- h) MSBA, email, May 11, 2011, Twitter Highlights: May 5 to 11, 2011. (attachment)
- i) MSBA, email, May 11, 2011, T.A.D.D. Twitter Highlights: April 28 to May 4, 2011. (attachment)
- j) MSBA, email, May 11, 2011, Salary Bulletin: Pembina Trails School Division and Canadian Union of Public Employees Local 4588 (Custodial and Bus Drivers). (copy to Negotiations)
- k) MSBA, email, May 11, 2011, Salary Bulletin: Flin Flon School Division and Flin Flon Teachers Association. (copy to Negotiations)
- l) MSBA, email, May 13, 2011, Salary Bulletin: Kelsey School Division and Kelsey Teachers Association. (copy to Negotiations)
- m) MSBA, email, May 13, 2011, Salary Bulletin: St. James-Assiniboine School Division and MANTE (EA, Clerical/Secretarial, Various Other Positions). (copy to Negotiations)
- n) MSBA, email, May 13, 2011, Collective Bargaining Update: May 13, 2011. (attachment)
- o) Larry Rainnie, Superintendent, copy of letters to Turtle Mountain School Division employee groups, students, parents, business and local governments, May 16, 2011, extending an invitation to participate in the September 17, 2011 planning session at the International Peace Garden.

1:06 ADMINISTRATIVE REPORTS:

- a) Superintendent :

Mr. Larry Rainnie provided a written report on the following topics:

- i) Student Suspensions
- ii) Professional Development September 26, 2011
- iii) September 17, 2011 Division Planning
- iv) Production Field Operator Information Evening

Coupland

Wooley

That the report be received.

CARRIED

Item iii) Refer to Further Business

b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Accounts
- ii) Human Resources
- iii) Student Enrolment – April 2011

Highfield Heide

That the report be received.

CARRIED

1:07 STANDING COMMITTEE REPORTS:

a) Operations:

Ms. Rhonda Coupland, acting Committee Chair, gave a report from the Operations Committee meeting held on May 17, 2011. The following topics were discussed:

- i) Operations and Maintenance Report:
 - Boissevain School - Roof
 - Killarney School - Roof
 - Killarney School - Elevator
 - Carry-Forward \$\$\$ to 2011-2012
 - Boissevain School – Capital “D”
 - Boissevain School – Gym Ceiling
 - Division Board Office - Shed
- ii) Transportation Report (attachment)
 - Fuel/Oil Tender - Killarney
 - New School Bus
 - Evacuation Drills
 - Policy E-3 Change (Bus Driver Remuneration)
 - Roads
 - Walking to School Program (implementation, September, 2012)
 - Policy E-2
- iii) Operational Agreement between Turtle Mountain School Division and Boissevain Tiny Turtle Playroom
- iv) Annual review of Policy K-10 (Personal Property of Employees)
- v) School Closures at May 6, 2011 for the 2010-2011 year
- vi) Review of Draft Policy F-8 – Security Cameras
- vii) Next Operations Committee Meeting

Coupland Heide

That the report be received.

CARRIED

- Item ii) Policy E-3: Refer to Secretary-Treasurer
- Item ii) Walking to School Program: Refer to Transportation Coordinator
- Item iii) Refer to Motions
- Item v) Refer to Secretary-Treasurer
- Item vi) Refer to Motions

b) Negotiations:

Ms. Rhonda Coupland, Committee Chair, gave a verbal update and provided a report from a committee meeting held on May 10, 2011. The following topics were discussed:

- i) CUPE Educational Assistants Opening Proposal
- ii) CUPE Core Group Opening Proposal

Coupland Heide

That the report be received.

CARRIED

1:08 SPECIAL COMMITTEE REPORTS:

1:09 INFORMATION:

- a) Trustee Concerns, Workshops, Conferences
- b) MSBA/Government Items
- c) Employee Group Reports

1:10 FURTHER BUSINESS:

- i) Item 1:02: Delegations and Petitions: Focus Group Meeting: School Administrators:

The Board of Trustees discussed this agenda item and has recommended that the following items be referred to the following committees

- i) ICT Coordinating services
- ii) Staffing
- iii) Enrichment Program for Artist in the School
- iv) Technology Rotation

Refer to Budget Deliberations 2012-2013

- i) Transportation concerns

Refer to Operations Committee

- ii) Item 1:04: Business Arising from the Minutes: May 11, 2011: 1:06: Administration Reports: Superintendent's Report: item v: Wellwood Colony School Principal

Principal interviews have been set up for 6:30 p.m., June 1, 2011, Wellwood Colony School. Ward representation will be present at the interviews.

Refer to Superintendent

iii) 1:04 Business Arising from the Minutes:

Item 2:01: Announcements: April 11, 2011: item v) By-Election called for vacancy in Ward II.

The Board of Trustees discussed this agenda item and a ward represented Ad-Hoc Committee was struck to address the vacancy in Ward II. Mr. Wooley, Mr. Hintz and Mr Heide are the members of this committee.

iv) 1:05 Correspondence: For Action:

a) Gwen MacTavish, President, TMTA, letter, April 25, 2011, requesting an explanation and expressing concerns with Policy F-4 (Disposal of Division of Owned Assets).

The Board of Trustees discussed this agenda item and has referred it to Operations.

Refer to Operations

v) 1:05 Correspondence: For Action:

b) Cliff Cullen, PC Education Critic, MLA for Turtle Mountain, letter, May 4, 2011, requesting feedback about *Bill 28: The Public Schools Amendment Act (Reporting Bullying and Other Harm)*.

The Board of Trustees discussed this agenda item and recommended that no further action be taken. The Board has requested that Cliff Cullen respond to the earlier invitation by Turtle Mountain School Division to attend a regular Board Meeting prior to the Provincial election.

Refer to Secretary-Treasurer

vi) 1:05 Correspondence: For Action:

c) Evan Casselman, Killarney Collegiate, letter, May 12, 2011, requesting the Board's approval to proceed with a European Trip in 2013 and expressing appreciation for support given in the past.

The Board of Trustees has recommended that this agenda item be referred to the next regular Board Meeting, June 8, 2011.

vii) 1:05 Correspondence: For Action:

f) MASBO, notice, May 2011, presenting Communicating as a Leader "Staying Cool in the Hot Seat" – A Training Session for Manitoba Leaders in Public Education on November 30, 2011 at the Victoria Inn, Winnipeg.

To be received as information

viii) 1:05 Correspondence: For Action:

- i) MSBA, email, May 4, 2011, providing information on the 2011 Manitoba Excellence in Sustainability Awards from the Manitoba Round Table for Sustainable Development; nominations and applications can be made by visiting www.manitoba.ca/conservation/susresmb/mrtsd/mesa/index.html; deadline for application or nomination is noon, Friday, August 19, 2011.

To be received as information

- ix) 1:06 Administrative Reports:

- ii) September 27, 2011 Division Planning:

At tonight's meeting it is hoped the Board can make a decision regarding the facilitator for the planning session.

The Board of Trustees discussed this agenda item and has recommended that the Division ascertain the services of Jody Allan to facilitate the Division's Planning Session.

Refer to Superintendent

2:00 MOTIONS:

- a) Motions that have served notice:

- i) Motion No. 11-38 Cann Highfield

That Policy A-7 (Standing Committee Guidelines) be amended as attached.

CARRIED

- x) Motion No. 11-39 Wooley Highfield

That Policy K-1 (Criminal Record and Child Abuse Registry Check) be amended as attached.

CARRIED

- xi) Motion No. 11-40 Cann Hintz

That Policy I-10 (Hearing Conservation) be amended as attached.

CARRIED

- iv) Motion No. 11-41 Wooley Highfield

That Policy D-2 (The Budget Process) be revised as attached.

CARRIED

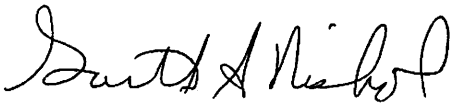
- v) Motion No. 11-42 Cann Wooley

That Policy I-6 (Field Trips and Extra-Curricular) be amended as attached.

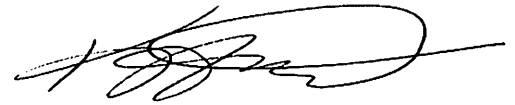
- v) Negotiations Committee Meeting, June 8, 2011, 6:00 p.m. Division Board Office
- vi) Regular Board Meeting, June 8, 2011, 7:30 p.m. Division Board Office
- vii) Negotiations Committee Meeting, June 13, 2011, 7:00 p.m. Division Board Office
- viii) Negotiations Committee Meeting, June 15, 2011, 6:30 p.m. Division Board Office
- ix) Operations Committee Meeting, June 21, 2011, 7:00 p.m. Division Board Office
- x) Regular Board Meeting, June 22, 2011, 7:30 p.m. Division Board Office

2:02 IN-CAMERA SESSION:

2:03 Coupland to adjourn at 10:10 p.m.



BOARD CHAIRPERSON



SECRETARY-TREASURER