

MINUTES

**THE REGULAR MEETING OF THE
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES
WAS HELD ON OCTOBER 26, 2011 AT 7:30 P.M.
AT THE DIVISION BOARD OFFICE
KILLARNEY, MANITOBA**

MEMBERS PRESENT: Rhonda Coupland Leah Cann Rodney Hintz
Garth Nichol Shirley Highfield Cheryl Burke
Gordon Wooley

MEMBERS ABSENT: Brad Heide

ADMINISTRATION: Larry Rainnie, Superintendent
Kathy Siatecki, Secretary-Treasurer
Tanya Edgar, Assistant Superintendent of Student Services

1:00 Mr. Nichol called the meeting to order. He welcomed everyone.

1:01 **ADOPTION OF THE AGENDA:**

Wooley Cann

That the agenda be adopted as amended.

CARRIED

1:02 **DELEGATIONS AND PETITIONS:**

1:03 **ADOPTION OF THE MINUTES:**

Burke Hintz

That the minutes of the September 28, 2011 Regular Board Meeting be adopted.

CARRIED

Coupland Highfield

That the minutes of the October 12, 2011 Education Specific Board Meeting be adopted.

CARRIED

1:04 **BUSINESS ARISING FROM THE MINUTES:**

1:05 **CORRESPONDENCE:**

FOR ACTION:

- a) MSBA, email, September 28, 2011, notifying of the MUST Fund Committee meeting on October 25; requesting that the Division advise of any new submissions, legal bills or updated information such as arbitration dates or closed files by October 14.

Refer to Secretary-Treasurer.

- b) Dino Altieri, Aboriginal Education Directorate, letter, October 6, 2011, inviting the school division to attend an information session on Respect in School (RIS) October 26, 2011 from 10:00 a.m. to 11:30 a.m. at the Victoria Inn, Brandon. sent out via e-mail on October 19, 2011 "Time Sensitive".

Refer to file.

- c) Rhonda Coupland, email, October 14, 2011, providing information on a workshop entitled "OneSmartWorld", a leading innovator in helping people and teams in business and education work smarter, November 1, 2011 from 8:30 a.m. to 4:30 p.m. in Brandon. (attachment)

Refer to Further Business.

- d) MSBA, email, October 12, 2011, distributing information from MERN on a Fall Forum entitled "Education Equity" on November 10, 2011 from 9:00 a.m. to 3:00 p.m. at Brandon University. (attachment)

Refer to Further Business.

- e) MSBA, email, October 5, 2011, calling for Workshop and Student Entertainment Proposals for the MSBA's 2012 Annual Convention "Leadership for 21st Century Learning"; deadline for consideration is November 18, 2011. (attachment)

Refer to Further Business.

- f) MSBA, email, October 5, 2011, providing Royal Sun Alliance & MSBA Risk Management Fall 2011 Bulletin for distribution to maintenance/custodial staff personnel.

Refer to Secretary-Treasurer.

- g) MSBA, email, October 12, 2011, seeking proposed 2011 convention resolutions, along with supporting rationale, no later than December 9, 2011. (attachment)

Refer to Further Business.

- h) CJRB Radio 1220, letter, October 19, 2011, proposing that the Board consider delivering Christmas wishes on air to its staff, students, parents and the community. (attachment)

Refer to Further Business.

FOR INFORMATION: (Refer to file.)

- a) Boissevain School, October 2011, invitation to attend a retirement celebration for Karen McNeill on October 26, 2011. (attachment)
- b) Naomi Kruse, Manitoba Association of Parent Councils, letter, September 9, 2011, expressing appreciation to the School Division for our 2011-2012 membership.
- c) Manitoba Education Research Network (MERN), letter, September 9, 2011, enclosing volume 4 of *The*

MERN Journal.

- d) MSBA, email, September 22, 2011, distributing a handout entitled “Get in the zone” from CAA. (attachment)
- e) MSBA, email, September 23, 2011, Collective Bargaining Update: September 23, 2011. (attachment)
- f) MSBA, email, September 28, 2011, distributing “Initiatives in Aboriginal Education” Survey Results.
- g) MSBA, email, September 28, 2011, Twitter Highlights: September 21 to 28, 2011. (attachment)
- h) MSBA. Email, September 30, 2011, Collective Bargaining Update: September 30, 2011. (attachment)
- i) Chris Hagen, Pupil Transportation Unit, letter, October 5, 2011, advising that School Bus Safety Week is being recognized October 17-21, 2011; enclosing an information sheet outlining the responsibilities of everyone affected by school bus safety as well as two diagrams focusing on school bus danger zones and crossing in front of the school bus. (attachment)
- j) MSBA, email, October 5, 2011, Newspaper Clippings for September 22 – October 5, 2011. (attachment)
- k) MSBA, email, October 5, 2011, Executive Highlights: October 3, 2011. (attachment)
- l) MSBA, email, October 5, 2011, providing a Press Release from Evergreen School Division: September 8, 2011. (attachment)
- m) MSBA, email, October 6, 2011, Collective Bargaining Update: October 7, 2011. (attachment)
- n) Lynne Mavins, Schools’ Finance Branch, letter, October 11, 2011, approving a reserve in the amount of \$800,000.00 for future purchases of energy efficient heating systems (Killarney School or Boissevain School) as requested. (attachment)
- o) MSBA, email, October 12, 2011, Salary Bulletin: Lord Selkirk School Division and Lord Selkirk Teachers’ Association. (copy to Negotiations)
- p) MSBA, email, October 12, 2011, providing 2011-2012 MSBA Membership for each board.
- q) MSBA, email, October 12, 2011, e-bulletin: October 12, 2011. (attachment)
- r) Nancy Allan, Minister of Education, letter, October 17, 2011, announcing that School Bus Safety Week is October 17 to 21, 2011. (attachment)
- s) MSBA, email, October 12, 2011, distributing a memo and supporting document Managing Demographic Transition in Manitoba Public Schools. (attachment)
- t) MSBA, email, October 12, 2011, Newspaper Clippings: October 5 – 12, 2011. (attachment)
- u) MSBA, email, October 12, 2011, providing a copy of a presentation from the Canadian Research Institute for Social Policy “Aligning Data for Student Success: Connecting PISA with Measures of School Context”. (attachment)
- v) MSBA, email, October 13, 2011, Collective Bargaining Update: October 14, 2011. (copied to Negotiations)
- w) Nancy Allan, Minister of Education, October 18, 2011, letter, proclaiming October 24, 2011 as Manitoba School Library Day; the theme of the day is “Your Library: A Place Unbound”. (attachment)

1:06 **ADMINISTRATIVE REPORTS:**

a) Superintendent :

Mr. Larry Rainnie provided a written report on the following topics:

- i) Boissevain Adult Education
- ii) Policy K-18 (Recruitment)
- iii) Policy K-4 (Conflict of Interest – Employment and Supervision of Immediate Relatives)
- iv) Grade 12 Standards Tests Results
- v) Plan 2012 – 2016
- vi) Brandon University Pre-Service Teachers

Burke Highfield

That the report be received.

CARRIED

- ii) Refer to In-Camera
- iii) Refer to In-Camera
- v) Refer to Further Business

b) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Presentation of the 2010-2011 Audited Financial “FRAME” Statements, Mr. Bill Key, MNP
- ii) Accounts
- iii) Human Resources
- iv) Recycling Reports – Compliance of Policy F-5 (Recycling)
- v) Update of Officers for the FIPPA and PHIA Legislation

Wooley Hintz

That the report be received.

CARRIED

- i) Refer to Motions
- v) Refer to Motions

c) Assistant Superintendent of Student Services:

Mrs. Tanya Edgar provided a written report on the following topics:

- i) K-4 Grade Group Meetings
- ii) Educational Assistant Professional Development
- iii) FASD Workshop
- iv) Non-Violent Crisis Intervention Training
- v) Level 2 & 3 Funding

Cann Burke

That the report be received.

CARRIED

1:07 **STANDING COMMITTEE REPORTS:**

a) Operations:

Mrs. Rhonda Coupland on behalf of Mr. Brad Heide, Committee Chair, gave a report from a committee meeting held on October 5, 2011. The following topics were discussed:

- i) Facility Use – summer closure (July 15th – August 15th) Policy F-1 (Use of Facilities)
- ii) Focus Group Meeting – Bus Drivers
- iii) Operations and Maintenance Report
- iv) Transportation Report
- v) Administration Reports
- vi) Response to TMTA re: Policy F-4 (Disposal of Assets)
- vii) Administration Reports: Report of the Secretary-Treasurer: September 14, 2011
- viii) Annual review of Policy A-6 (Committee Structure)
- ix) Annual review of Policy A-10 (Policy Manual Distribution)
- x) Review of Policy A-12 (Board Personal Filing Cabinet)
- xi) Review of Policy D-12 (Extra-Curricular Financial Support)
- xii) Review of Policy E-2 (Bus Route Parameters)
- xiii) Review of Policy E-5 (Bus Driver Testing)
- xiv) Next Operations Committee Meeting

Coupland Wooley

That the report be received.

CARRIED

- i) Refer to Operations
- ii) Refer to Secretary-Treasurer
- v) Refer to Operations
- vi) Refer to Motions
- vii) Refer to Operations
- viii) Refer to Operations
- ix) Refer to Operations
- x) Refer to Operations
- xi) Refer to Operations
- xii) Refer to Motions
- xiii) Refer to Operations

b) Education:

Ms. Cheryl Burke, Committee Chair, gave a report from a committee meeting held on October 5, 2011. The following topics were discussed:

- i) Mathematics Focus Group Supper Meeting
- ii) Policy Review Schedule
- iii) Employee Recognition Evening
- iv) Board Communication Strategy
- v) Board School Year Calendar

- vi) Education for Sustainable Development
- vii) Board Self-Evaluation
- viii) Policy G-6 (Enrichment Programs)
- ix) Policy B-6 (Vacant Positions on the School Board)
- x) Policy B-1 (Trustee Information Day)
- xi) Next Meeting

Burke Cann

That the report be received.

CARRIED

- ii) Policy Review B-3, B-5, C-1, G-3 referred to Education
- iii) Refer to Education
- iv) Refer to Education
- v) Refer to Education
- vi) Refer to Education
- vii) Refer to Education
- viii) Refer to Motions
- ix) Refer to Motions
- x) Refer to Further Business

c) Negotiations:

Mrs. Rhonda Coupland gave a verbal report from the committee meetings held on October 6, October 17 and October 18, 2011 respectively.

Coupland Wooley

That the verbal report be received.

CARRIED

d) Finance:

Mrs. Shirley Highfield, Committee Chair, gave a report from a committee meeting held on October 5, 2011. The following topics were discussed:

- i) Review of the 2010-2011 "FRAME" financial statements
- ii) Review of School Related Activity Accounts
- iii) Review of Policy D-5 (Individual School Budget Allocations)
- iv) Next Finance Committee Meeting

Highfield Coupland

That the report be received.

CARRIED

1:08 SPECIAL COMMITTEE REPORTS:

Wooley Highfield

That we resolve into Committee of the Whole In-Camera.

CARRIED

- i) AD-Hoc Committee Report – Mr. Gordon Wooley gave a verbal report from the committee meeting held on October 17, 2011. The following topic was discussed:

- i) Ward III – Trustee vacancy

Highfield Burke

That we rise from Committee of the Whole In-Camera.

CARRIED

Wooley Burke

That the report be received.

CARRIED

- i) Refer to Motions

1:09 INFORMATION:

- a) Trustee Concerns, Workshops, Conferences
- i) R. Coupland – “Sustainable Development” Professional Development Day, September 26, 2011, Boissevain School, Boissevain, Manitoba
- ii) R. Hintz – “Respect in Schools” Professional Development Day, October 26, 2011, Brandon, Manitoba.
- b) MSBA/Government Items
- i) R. Coupland – MSBA Regional Bargaining Meeting, October 11, 2011, Minnedosa, Manitoba
- c) Employee Group Reports

1:10 FURTHER BUSINESS:

- i) Item 1:05 Correspondence for Action: item d: MSBA, email, October 12, 2011, distributing information from MERN on a Fall Forum entitled “Education Equity” on November 10, 2011 from 9:00 a.m. to 3:00 p.m. at Brandon University. (attachment)

No Trustees will be attending.

- ii) Item 1:05: Correspondence for Action: item e: MSBA, email, October 5, 2011, calling for Workshop and Student Entertainment Proposals for the MSBA’s 2012 Annual Convention “*Leadership for 21st Century Learning*”; deadline for consideration is November 18, 2011. (attachment)

The Board of Trustees discussed this agenda item and Mrs. R. Coupland has volunteered to ask The Turtle Mountain Steppers if they would be interested in providing entertainment at the annual convention.

- iii) Item 1:05: Correspondence for Action: item g: MSBA, email, October 12, 2011, seeking proposed 2011 convention resolutions, along with supporting rationale, no later than December 9, 2011.

The Board of Trustees discussed this agenda item and are recommending that all of the Standing Committees look at possible resolutions to bring forward to the Board Table at the November 23rd, 2011 Regular Board Meeting. The following are possible resolutions that the Board could lobby for;

Finance Committee/Operations Committee:

- i) 100% GST rebate on all goods and services (Municipalities get 100%)
- ii) Property Tax exemptions for school buildings (Universities are exempt)
- iii) School Division Surpluses (Divisions are capped at 4% of Operating Budget, Municipalities are not capped)
- iv) Funding formulas for rural school divisions

Education Committee:

- i) Broadband width capabilities/leveraging technology
- ii) Department of Education's initiative of reducing K-3 class sizes and adequate funding to fully support this initiative (not like the Physical Education Grade 11/12 initiative)
- iii) Level I Funding

Refer to Standing Committees

- iv) Item 1:05: Correspondence for Action: item h: CJRB Radio 1220, letter, October 19, 2011, proposing that the Board consider delivering Christmas wishes on air to its staff, students, parents and the community.

No further action is required.

- v) Item 1:06: Administration Reports: Report of the Superintendent: item v: Plan 2012-2016: Attached for Trustees' information is a draft of Plan 2012-2016.

The Board of Trustees has discussed this agenda item and has recommended that both the Plan and the final report from the facilitator of the event be brought forward for further review and recommendations at the next Regular Board Meeting of November 23, 2011.

Refer to Superintendent

- vi) Item 1:06: Administration Reports: Report of the Superintendent: item vii: Employee Recognition Evening: The Education Committee would like to assign duties for Trustees attending the November 26, 2011 event.

The Board of Trustees has discussed this agenda item and there will be an assignment of duties posted and presented at the next Regular Board Meeting, November 23, 2011.

- vii) Item 1:07: Standing Committee Reports: Education Committee: item x: Policy B-1 (Trustee Information Day):

The Board of Trustees discussed this agenda item and has recommended that a copy of the current Trustee Manual be available for review to all of the Education Committee members for the next meeting on November 2, 2011.

Refer to Secretary-Treasurer

2:00 **MOTIONS:**

a) Motions that have served notice:

- i) Motion No. 11-85 Cann Burke

That Policy I-13 (International Tours) be revised as attached.

CARRIED

- ii) Motion No. 11-86 Burke Cann

That Policy K-12 (Recognition of years of Service and Retirement) be revised as attached.

CARRIED

b) Regular motions:

- i) Motion No. 11 – 87 Highfield Cann

That the audited “FRAME” 2010-2011 Financial Statements be approved as attached.

CARRIED

- ii) Motion No. 11 – 88 Highfield Wooley

That the 1st reading of By-Law 2011-3 for the positions under “The Freedom of Information Act (FIPPA) and the Protection of Privacy Act (PHIA)” be appointed as follows:
The Secretary-Treasurer of the Turtle Mountain School Division as the Access and Privacy Officer
The Assistant Superintendent of Student Services of the Turtle Mountain School Division as the Access and Privacy Coordinator.

CARRIED

- iii) Motion No. 11 – 89 Wooley Highfield

That the Turtle Mountain School Division appoint Teresa Kinsley as Trustee for Ward III for the remainder of the current term.

CARRIED

- iv) Motion No. 11 – 90 Coupland Wooley

That the amended response letter to the Turtle Mountain Teachers’ Association regarding the disposal of division owned assets be approved as attached.

CARRIED

c) Motions that must serve notice:

- | | | | |
|------|---|-----------|--------|
| i) | Motion No. 11 – 91 | Wooley | Cann |
| | That Policy B-6 (Vacant Positions on the School Board) be amended as attached. | | |
| ii) | Motion No. 11 – 92 | Highfield | Cann |
| | That Policy E-2 (Bus Route Parameters) be revised as attached. | | |
| iii) | Motion No. 11 – 93 | Coupland | Wooley |
| | That Policy G-6 (Enrichment Program) be amended as attached. | | |
| iv) | Motion No. 11 – 94 | Coupland | Hintz |
| | That the Bus Drivers' Contract for the period of July 1, 2011 to June 30, 2014 be approved as attached. | | |

2:01 ANNOUNCEMENTS:

- i) Negotiations Committee Meeting, October 25, 2011, 6:30 p.m. Division Board Office (Coupland, Wooley, Highfield, Hintz)
- ii) Negotiations Committee Meeting, November 1, 2011, 6:00 p.m. Division Board Office (Coupland, Wooley, Highfield, Hintz)
- iii) Education Committee Meeting, November 2, 2011, 7:00 p.m., Home Economics Room, Boissevain School, Boissevain, Manitoba (Burke, Wooley, Highfield, Cann)
- iv) Operations Committee Meeting, November 3, 2011, 7:00 p.m., Home Economics Room, Boissevain School, Boissevain, Manitoba (Heide, Wooley, Hintz, Coupland)
- v) CUPE Liaison Meeting dates and representation – possible dates November 7th and November 14th, 2011 (Wooley, Hintz, Nichol, Cann)
- v) TMTA Liaison Meeting dates and representation- no meeting dates yet
- vi) 2012-2013 Budget Meeting, January 4, 2012, 6:00 p.m. Division Board Office (all Trustees)

2:02 IN-CAMERA SESSION:

Wooley Highfield

That we resolve into Committee of the Whole In-Camera.

CARRIED

- i) Personnel Issue – L. Rainnie
- ii) Personnel Issue – L. Rainnie

Coupland Burke

That we rise from Committee of the Whole In-Camera.

CARRIED

v) Motion No. 11 – 95 Coupland Hintz

That Policy K-18 (Recruitment) has been revised as attached.

Coupland Wooley

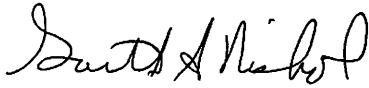
That due to time constraints, Policy A-8 be waived and Motion No. 11- 95 not serve notice.

MOTION TO WAIVE NOTICE CARRIED

Recorded Vote: In Favour: 8
Opposed: 0

MOTION CARRIED

2:03 Coupland to adjourn at 10:40 p.m.



BOARD CHAIRPERSON



SECRETARY-TREASURER