

INDIVIDUAL SCHOOL BUDGET ALLOCATIONS

Administrators shall be responsible for developing procedures for the orderly purchase of items (within Division policy), the scrutiny of the monthly financial statements for accuracy and the receiving of goods.

The individual school budget shall be allocated as follows:

Base Funding Kindergarten – Grade 8	200.00 per F.T.E. Student
Base Funding Grades 9-12	275.00 per F.T.E. Student
Principal Relief	as per Policy J-1
Curricular Materials	30.00 per F.T.E. Student
Information Technology	50.00 per F.T.E. Student
Copyright Charges	5.16 per F.T.E. Student

CARRY-FORWARD BUDGET SURPLUS

MAXIMUM AMOUNT

- |                      |  |
|----------------------|--|
| i) Boissevain School | i) \$5,000 (inclusive of unused Professional Development Budget)   |
| ii) Killarney School | ii) \$5,000 (inclusive of unused Professional Development Budget). |
| iii) Minto School    | iii) \$2,000 (inclusive of unused Professional Development Budget) |
| iv) Colony Schools   | iv) \$2,000 (inclusive of unused Professional Development Budget)  |

Schools can apply for an exception to the Board according to procedure 3-M by April 30<sup>th</sup> the purpose of the carry forward and the proposed spending timeline. Requests for carry forwards over the maximum will be subject to Board approval.

This policy will be reviewed annually in November.