

USE OF FACILITIES POLICY

All residents of the Turtle Mountain School Division are encouraged to use the facilities of any school in the Division, but the following order of priority shall prevail and regulations are to be observed.

A. PRIORITIES FOR USE:

1. First Priority: School and school related activities.
2. Second Priority: Community groups and non-profit organizations.
3. Third Priority: For profit and personal use.

B. FEES FOR USE:

Principals will set fees based upon the above priorities. All fees shall be made directly to the school. The Secretary-Treasurer shall keep the Board informed annually. Use of facilities for profit will result in an additional rental fee of 10% of the gross registration fee.

C. APPLICATION FOR USE DURING SCHOOL YEAR:

Rental space and time allocation for the use of any school building or any part of it shall be made by the principal of that school. The principal is to be advised of the name of the official designated to be responsible for the group. Request for use should be made 15 days prior to use and shall be confirmed by a "Use of School Facilities Agreement" ((3-1) Administration Manual)) signed by the lessee.

D. APPLICATION FOR USE DURING SCHOOL BREAKS:

Rental space and time allocation for the use of any school building or any part of it shall be made by the principal of that school. The principal is to be advised of the name of the official designated to be responsible for the group. Request for use should be made 30 days prior to use and shall be confirmed by a "Use of School Facilities Agreement" ((3-1) Administration Manual)) signed by the lessee.

Use of school facilities during Christmas, Spring or Summer recesses shall be subject to approval of the Secretary-Treasurer or designate 30 days prior to the event taking place.