

DISPOSAL OF DIVISION OWNED ASSETS

The disposal of all division owned assets, regardless of use or location, shall be co-ordinated through the senior administration at the Board Office.

An individual that is the sole operator of a laptop is given right of first refusal on disposal of the laptop. The cost of the laptops will be reduced 20% per year with a minimum buyout of \$50.00/laptop or \$100/desktop.

All assets must be made available to the public at large by a public tender, public auction or advertisement and the results will be reported to the Board. If no tender is received, assets will be disposed of at senior administration's discretion.

Passed October 29, 1985
Amended October 25, 1986
Amended November 14, 1989
Amended January 10, 1995
Amended August 12, 2009
Amended April 27, 2011