

EXAMINATION AND EVALUATION OF STUDENTS (GRADES 7 – 12)

Turtle Mountain School Division supports a wide variety of student evaluation practices. The Division believes that the writing of examinations encourages good study and work habits and is, therefore, part of an appropriate student evaluation process. Students will write examinations based on the following guidelines.

1. Final examinations are required in Grade 7 and 8 in preparation for writing examinations in high school. Schools will determine the nature and length of examinations; however, they will count for no more than 30%, and no less than 20%, of the final mark. The school examination policy will be communicated to students, parent(s)/legal guardian(s) and the Superintendent in September of each year.
2. Final examinations will be written by all students in Grades 9 to 12 courses, unless exempt under Turtle Mountain School Division's Senior High examination exemption policy or approved as exempt by the Principal and Superintendent.
3. Term work for grades 9-12 courses with final exams will count no more than 60% or no less than 40% of the final mark. Exceptions to this policy may be made for courses as approved by the Principal and Superintendent.
4. All tests and examinations written by students must be marked and returned to students within two weeks of writing. In the case of final examinations, students may be allowed to review their exams upon request. Final examinations will be kept for a period of at least one year before they are destroyed.
5. Teachers must advise students at the beginning of each school year, or at the beginning of each semester or term, the outcomes that are expected of the student in the subjects being taught. This information should be repeated at reasonable intervals, and should include the following:
 - a) a chapter, unit or section outline with the approximate plan for covering the material, including dates; and
 - b) an explanation, including written course outlines, as to how grades and marks are to be determined e.g. for laboratory work, tests, projects, etc. and for the final examinations.
6. Mid-Term/Semester Course Exams:

For all high school students, the mid-term and semester exams will be conducted at the end of January or beginning of February over a period not to exceed 5 days. During these days, classes will be cancelled and exam marks are to be returned to the student by a date as determined by the Principal. Mid-term examinations may be written in class with the consent of the Principal and Superintendent:
7. Schools may require mid-term exams for Grade 7 and Grade 8 students. Such exams will be written during exam periods or during class time.