

STUDENT ACCIDENTS

1. In cases of accidents or illness which in the opinion of the principal, require immediate medical care, first aid shall be rendered. The parent(s)/legal guardian(s) shall be notified, if possible, for direction. The principal shall have authority to call an ambulance or taxi if he/she deems it necessary. The parent(s)/legal guardian(s) shall be notified for such action as soon as possible thereafter.
2. In cases of a minor accident, first aid shall be rendered and the patient kept under observation. If necessary, the pupil shall be sent home accompanied by a teacher, or other employee.
3. When a pupil is sent home after an accident, care shall be taken to make sure that one parent/legal guardian or some other responsible person is at home to look after him/her.
4. As soon as an accident occurs, an accident report will be completed and submitted electronically by the school to the insurance brokers. The Secretary-Treasurer will receive an electronic copy of the report from the insurance brokers.
5. If the accident occurs as a result of conditions of the school which can be corrected, it shall be the responsibility of the principal to remedy the situation or report the condition to the proper authorities.