

EVALUATION OF THE SECRETARY-TREASURER

A. INTRODUCTION:

The Board believes that there exists a direct relationship between the performance of the Secretary Treasurer and the effective operation of the financial component of the Division. In recognition of this relationship, the Board adopts this policy to be referenced by the Superintendent/CEO when conducting an annual evaluation of the Secretary Treasurer.

B. COMPONENTS OF THE EVALUATION:

1. Clarify the Secretary Treasurer's role in the school system through a review of the job description.
2. Improve job performance through an objective analysis of past performance in light of agreed upon objectives, goals and responsibilities.

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