

POWERED MOBILE EQUIPMENT CHECKLIST

The Week Of: ____ / ____ / ____

√ = if okay

× = if needs attention/repair (**any pieces of equipment that need attention or repair must be reported to maintenance Supervisor and documented in the comments section of this form**)

Before commencing work with the mobile equipment indicate below that all items have been checked.

Day of the week	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Visual Checks(Key off) :							
Overhead guard: are there broken welds, missing bolts, or damaged areas?							
Hydraulic cylinders: Is there leakage or damage in the lift, tilt and attachment cylinders?							
Mast Assembly: Are there broken welds, cracked or bent areas, and worn or missing stops?							
Lift chains and rollers: Is there wear, damage, and signs of rust or any signs that lubricant is required/Is there any usual noises?							
Forks and lock pins: Are the forks cracked, bent, worn or mismatched? Is there excessive oil or water on the blades? Do the locking pins engage?							
Tires/Wheels: Are the tires and wheels in good condition? Check the wheel nuts							
Battery Inspection: Are the cell caps and terminal covers in place? Are the cables missing insulation? Is the battery secure?							
Fluid leaks; Are there signs of fluid leaks on the floor?							
Operational Checks (key on)							
Engine On Checks – Unusual Noises Must Be Investigated							
Gauges: Are they all working?							
Steering: Check operation.(is there any usual noise or excessive free play?)							
Test Brakes: Check pedal height and travel, check operation.(does truck stop in forward and reverse?)							
Lift controls: Test all hydraulic lift controls for operation.							
Parking brakes: check operation							
Warning devises (horn etc.) Is horn is working? Backup alarm and warning light(if equipped)							
Checked by :(please initial)							

Maintenance on all mobile equipment shall be performed as per equipment manual.

Corrective actions and comments:

Cross Reference: Policy A-11

Approval Date: February 24, 2017

Review Date:

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