

Death at School (any cause)

1. Call Emergency Services 911 (if available).
Ambulance: _____
Police: _____
2. Clear non-essential staff and students from the area and secure the area.
3. If required, follow school division procedures regarding bodily fluids.
4. Notify Superintendent.
5. Notify the parent/guardian or spouse of the deceased that there has been an emergency and direct them to the receiving hospital.
6. Ensure that someone from the school meets the parents or spouse at the hospital.
7. Hold bell and class changes until situation is stable.
8. Convene School Crisis Response Team and enact Crisis Response Plan.
9. Debrief School Team
10. Complete Critical Incident Report. (2B)
11. Plan follow-up counselling for staff and students as per crisis response plan.