

Staff/Trustees/Volunteers Travelling Out-of-Province and Limited Out-of-Canada Travel



Dear Staff, School Trustee, and/or Approved Volunteers,

For the 2021/22 school year, Turtle Mountain School Division **has chosen an Out-of-Province and Limited Out-of-Canada travel health plan** to cover Staff, School Trustees and Approved Volunteers (Chaperones) when travelling outside of Canada/Manitoba on School Division sanctioned trips/activities; for example, field trips, team sporting events, cultural exchanges, and/or conferences.

Please note the following:

- ✓ Coverage for travel outside of Manitoba and Canada
- ✓ The duration of each trip cannot exceed 14 consecutive days per person
- ✓ Total 25 or less total travel days (for all Staff, School Trustee, and/or Approved Volunteers **combined**), Out-of-Country (outside of Canada) within one policy period (September 1st, 2021 – August 31st, 2022)
- ✓ Unlimited total travel days Out-of-Province only (i.e. within Canada only) within the policy period (September 1st, 2021 – August 31st, 2022)

To make sure your trip is covered under this policy, please contact HUB International by phone **1-877-201-6801** or email, **msbaschool@hubinternational.com** to register your trip and to obtain the Travel Health wallet card, which provides emergency contact information. Failure to do so may result in the trip not being insured. There is no cost to you for this coverage; it is fully paid for by the Turtle Mountain School Division.

Should you have any questions, please contact the Division Office at 204-523-7531 or HUB International at:

1-877-201-6801

msbaschool@hubinternational.com