

# MINUTES

THE REGULAR BOARD MEETING OF THE  
TURTLE MOUNTAIN SCHOOL DIVISION BOARD OF TRUSTEES  
WAS HELD ON OCTOBER 14, 2020 AT 5:00 P.M.  
AT THE DIVISION BOARD OFFICE  
KILLARNEY, MANITOBA

MEMBERS PRESENT: Garth Nichol                      Rodney Hintz                      Robert MacTavish  
                                 Shirley Highfield                      Karen Wear

MEMBERS PRESENT    Leah Cann  
VIA ELECTRONIC  
MEDIUM

MEMBER REGRETS:

ADMINISTRATION:    Tim De Ruyck, Superintendent/CEO  
                                 Kathy Siatecki, Secretary-Treasurer

ADMINISTRATION    Grant Wiesner, Assistant Superintendent of Student Services  
PRESENT                VIA  
ELECTRONIC  
MEDIUM

ADMINISTRATION  
REGRETS

1:01    Mr. Nichol called the meeting to order. He welcomed everyone.

1:02    ADOPTION OF THE AGENDA:

                 MacTavish                      Highfield

                 That the agenda be adopted as presented.

CARRIED

1:02    DELEGATIONS AND PETITIONS

1:03    ADOPTION OF THE MINUTES:

                 MacTavish                      Wear

                 That the minutes of the September 9, 2020 Regular Board Meeting be adopted.

CARRIED

Hintz                      MacTavish

That the minutes of the September 23, 2020 Regular Board Meeting be adopted.

CARRIED

**1:04    COMMITTEE OF THE WHOLE**

Mrs. Highfield, Chair of the Committee, presented her report on the following:

- i)      Operations Report
- ii)     Transportation Report
- iii)    COVID-19 Updates
- iv)    Powerschool SMS
- v)     Career Trek
- vi)    Intensive Newcomer Grant
- vii)    Kindergarten Screening
- viii)   Behaviour Planning
- ix)    Divisional Support – Powerschool

Highfield                  Wear

CARRIED

**1:05    BUSINESS ARISING FROM THE MINUTES**

**1:06    CORRESPONDENCE:**

**FOR ACTION:**

- a)    MSBA, e-mail, September 9, 2020 re: Call for Nominations and Resolutions 2021  
(attachment)

Refer to Further Business

**FOR INFORMATION:**

**(Refer to file.)**

- a)    MSBA, e-mail, October 7, 2020 re: E-bulletin (attachment)
- b)    MSBA, e-mail, September 30, 2020 re: Executive Highlights (attachment)
- c)    MSBA, e-mail, September 30, 2020 re: School Board Meetings and By-Elections  
(attachment)
- d)    MSBA, e-mail, September 23, 2020 re: E-Bulletin (attachment)

- e) MSBA, e-mail, September 23, 2020 re: Fall General and Regional Meetings  
(attachment)
- f) MSBA, e-mail, September 18, 2020 re: Climate Action Incentive Fund CAIF  
(attachment)
- g) MSBA, e-mail, September 16, 2020 re: CPI, Unemployment Update August, 2020  
(attachment)
- h) MSBA, e-mail, September 11, 2020 re: Letter to the Minister of Education from Pembina Trails SD. (attachment)
- i) MSBA, e-mail, September 10, 2020 re: Province renews nine emergency measures act orders (attachment)
- j) MSBA, e-mail, September 9, 2020 re: Legal Opinion on Provincial Directives  
(attachment)
- k) MSBA, e-mail, September 9, 2020 re: Executive Highlights (attachment)
- l) MSBA, e-mail, September 9, 2020 re: e-Bulletin (attachment)

**1:07 ADMINISTRATIVE REPORTS:**

- a) Superintendent:

Mr. Tim De Ruyck provided a written report on the following topics:

- i) COVID-19 Updates
- ii) Continuous Improvement Report
- iii) Update of Transportation Communication Systems
- iv) Resiliency Questionnaire
- v) PowerSchool Implementation
- vi) Study Manitoba Update
- vii) Provincial Throne Speech

MacTavish     Hintz

That the report be received.

CARRIED

- item iii)     Refer to Motions
- item vi)     Refer to Further Business
- item vii)    Refer to Further Business

b) Assistant Superintendent:

Mr. Grant Wiesner provided a written report on the following topics:

- i) Student Specific Planning
- ii) October PD
- iii) Provincial Assessments

Highfield      Wear

That the report be received.

CARRIED

c) Secretary-Treasurer:

Ms. Kathy Siatecki provided a written report on the following topics:

- i) Finance
  - a) Accounts
  - b) Remote Audit for 2019-2020
  - c) Absentee Scenarios COVID-19
  - d) Safe Schools Report
  - e) Current Accumulated Surplus

MacTavish      Hintz

That the report be received.

CARRIED

item b)      Refer to Further Business

**1:08 STANDING COMMITTEE REPORTS:**

**1:09 SPECIAL COMMITTEE REPORTS:**

**1:10 INFORMATION:**

- a) Trustee Concerns, Workshops, Conferences
- b) MSBA/Government Items
- c) Employee Group Report

**1:11 FURTHER BUSINESS:**

**1:07 CORRESPONDENCE:**

***FOR ACTION:***

- a) MSBA, e-mail, September 9, 2020 re: Call for Nominations and Resolutions 2021 (attachment)

The Board of Trustees reviewed this agenda and at this time there are no resolutions on the table to consider. No further action is required at this time.

To be received as information

**1:08 ADMINISTRATION:**

- a) Superintendent

**6. Study Manitoba Update**

The Study Manitoba Board met on October 6, 2020. It had previously been decided we would not accept any new international student registrations for September 2020, and this has now been revised such that September/2021 will be the earliest we would accept new registrations. This of course will be subject to circumstances surrounding COVID-19 as the 2020-2021 school year progresses. The most recent financial statements are attached, you will note a current surplus of \$188,053.00 and the program will not realize any revenue in the 2020-2021 school year. In the spring of 2020 the decision was made to temporarily lay off the home-stay coordinator, which remains the case. We have also since had the same discussion with the Director of Study Manitoba. It remains to be seen what, if any, long term implications there are for the Study Manitoba program.

The Board of Trustees reviewed this agenda item and recommend further discussion at the Committee of the Whole Meeting, October 28, 2020

Refer to Superintendent

**7. Placeholder RE: Throne Speech October 7, 2020**

Government announced a throne speech would be occurring on October 7, 2020. At the time this report was written the outcome of this was unknown, but it is anticipated government's plans for public education may be included as part of any announcements made. This is meant to serve as a placeholder for any updates which can be provided/discussed on October 14, 2020.

The Board of Trustees reviewed this agenda item and no further action is required.

To be received as information

b) Secretary-Treasurer

Audit working papers for 2019-2020 have been sent to MNP for auditing purposes. These were sent early last week. I am still awaiting a positional confirmation of the potential accrual of wages. The current working papers do not have it included just yet. Definition of difference between a qualified and non-qualified audit/opinion (**attachment**) So, in having multiple conversations with my peers in finance over the course of the past month, there is a mixed bag of responses from our respective auditors. One school division's auditor was quoted as saying, "if you don't accrue", you will get a qualified audit. Other sd's are getting the opposite response. It is looking like most SD's will be accruing and are not concerned whether the audit be qualified or not qualified. I am awaiting final instructions from Matt! Further to this, I have drafted an e-mail to our lead Auditor Matt Stie. Many school divisions have done this as well and are asking for the Board to approve and the Chair of the Board to initial the letter. If this is a go, I will forward onto Matt for his file.

The Board of Trustees reviewed this agenda item and have referred it to in-camera

Refer to In-Camera

**2:00 MOTIONS:**

- a) Motions that have served notice:
- b) Tabled Motions:
- c) Regular Motions:
  - i) Motion No. 20-42    Wear                    Highfield

That the Board of Trustees of Turtle Mountain School Division approve the resources to update and improve our current school bus communication system, Prairie Mobile Communications and said resources to come from surplus.

CARRIED

**2:01 ANNOUNCEMENTS:**

**2:02 IN-CAMERA SESSION:**

MacTavish    Hintz

That we move into In-Camera

CARRIED

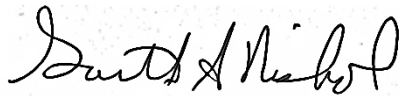
- i) Personnel – T. De Ruyck
- ii) Personnel – T. De Ruyck
- iii) Finance – K Siatecki

Wear Hintz

That we move out of the In-Camera

CARRIED

**2:03 MacTavish** to adjourn at 6:55 p.m.



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GARTH NICHOL  
Board Chairperson



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KATHY SIATECKI  
Secretary-Treasurer