

PRINCIPALS' MONTHLY REPORT

Name of School: _____ Month: _____ 20____

ENROLMENT on the last teaching day of each month.

TOTAL: (Count each Kindergarten student as one-half) _____

TRANSFERRED:

<u>NAME</u>	<u>IN</u>	<u>OUT</u>	<u>GRADE</u>	<u>TO</u>	<u>FROM</u>	<u>ADDITIONAL INFORMATION (REASON)</u>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____

DISCONTINUED:

<u>NAME</u>	<u>DATE</u>	<u>GRADE</u>	<u>REASON</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please record all fire drill and lockdowns in PowerSchool. Please do not forget you need to do 2 (two) Lockdowns and 10 (ten) Fire drills a year.

DATE: _____ PRINCIPAL: _____