

Policy E-1

SCHOOL BUS RIDERSHIP

The Transportation Co-ordinator and the Bus Garage Supervisors are responsible for annually reviewing and updating the bus routes, the order of student pick up and the assignment of bus drivers. In doing so the following general parameters are to be applied:

- a) No pick ups within the division boundaries prior to 7:45 a.m. This applies exclusively to students who are living within TMSD boundaries and who are attending their catchment area school. Students from outside the school division boundaries that have requested and been approved for transportation shall be transported on a first on/last off basis and as a result may be picked up prior to 7:45 a.m.
- b) All school bus arrivals to the school are to be targeted for 8:50 a.m.
- c) Consideration will be given to the age of the children, and within reason, routes and/or pick up times shall be altered to allow for later pick up of early years children.
- d) Where significant change in routing is required, a consultative process with parent(s)/legal guardian(s) will be utilized to allow for their input.
- e) All routing changes are to be completed by August 1st.
- f) All route maps and route lists (subject to late additions/deletions) shall be provided to all drivers at least two weeks prior to the commencement of school.
- g) All drivers are to be in communication with all families (re: pick up times) at least one week prior to the commencement of school.
- h) The length of lane bus drivers are required to enter to pick up students is $\frac{1}{4}$ mile or .4 kms. This .4 kms. is to be measured from the middle of the highway or municipal road to the nearest corner of the principal residence of the student(s).
- i) If a pick up within division boundaries cannot be achieved under the aforementioned parameters, a new bus route may be established only after considering all other possibilities have been exhausted. These include adjustments to existing routes or pick up points, or establishing feeder routes. This information will be shared with Board as part of the transportation report submitted to the Committee of the Whole.

An annual report that includes a list of drivers by route, route sizes, pick up times and highlights all significant changes from the prior year is to be provided to the Committee of the Whole in the fall of each year as part of the transportation report

IN-TOWN TRANSPORTATION:

Transportation will be provided for all students whose residence is at least 1.6 kms. from school.

The Turtle Mountain School Division may provide transportation for students (grades K-6) residing in the Town of Boissevain and Town of Killarney. If transportation is to be provided, the following conditions are to apply:

- i. Buses will stop at designated locations only. Such locations will be determined before the start of the school year.
- ii. Notification to parent(s)/legal guardian(s) will be done by letter (or email). Parent(s)/legal guardian(s) will be required to inform the Transportation Coordinator of the Division which students will be requesting transportation using form 6-D. The students are eligible for transportation when the completed form is received unless otherwise notified.
- iii. Should there be more requests than seats; public school students in kindergarten to grade six shall be given priority on a first come first serve basis or at the discretion of the Division. In all cases, the final decisions shall be at the discretion of the Division.
- iv. Students who will be provided with transportation must be at the designated locations when the bus arrives. The bus will not wait for students.

SCHOOL OF CHOICE:

Turtle Mountain School Division pupils who exercise school of choice within the Division may be eligible for transport by school divisions only if:

- a) the pupil is eligible for support under Provincial Regulations and/or Board policy and there is space available on the bus; and
- b) the pupil's school choice is a designated school for transport and there is no change required in the existing bus route.

SCHOOL OF CHOICE INTO THE DIVISION:

Non-resident pupils who exercise school of choice to attend a school in the Turtle Mountain School Division will be considered on a case-by-case basis and considered if:

- a) there is space available on the bus; and
- b) the pupil's school of choice in the Turtle Mountain School Division is closer than the pupil's home school; or
- c) arrangements satisfactory to the Turtle Mountain School Division can be made for the pupil(s) to be picked up/dropped off at any agreed upon location or at a transfer point if there is space on the bus and where said arrangement can be made safely without unreasonable delay for

the other pupils on the bus. Said pick-up/drop-off point may be outside the boundaries of the Turtle Mountain School Division if the foregoing conditions are met.

Parent(s)/legal guardian(s) of pupils whose school of choice in Turtle Mountain School Division is closer to their residence than a designated school in their home division by road route and who do not receive transportation on a Turtle Mountain School Division bus may apply to Turtle Mountain School Division for an allowance in lieu of transportation. The Division may pay such an allowance provided the circumstances meet the requirement for a grant in lieu from the province under Regulation.

PRIVATE SCHOOL STUDENTS:

Private school students will be transported according to article 60(1) of the Public Schools Act.

60 (1) A school board may with the approval of the Minister, enter into an agreement with a private school to provide under the supervision and control of the school board to children enrolled in the private school transportation from points on a regular public school bus route operated by the school board to other points on the same route.

60 (2) A school board may with the approval of the Minister enter into an annual agreement with a private school respecting the use of the facilities and resources of the school division or school district, other than transportation facilities and resources, by or for the benefit of children enrolled in the private school while attending a public school operated by the school division or school district.

Term of agreement

60 (3) The term of an agreement under this section shall not exceed one year.

Grants for transportation

60(4) Grants made or support provided to a school division or school district under this Act may include amounts for transportation provided by the school division or school district to children enrolled in a private school pursuant to an agreement made under subsection (1).

PRE-SCHOOL-AGE CHILDREN:

Turtle Mountain School Division has adopted the position of Manitoba Education and Youth stating that the Department does not sanction transportation of infants and toddlers that do not attend public school.

INTERNATIONAL AND OUT OF PROVINCE STUDENTS:

Fee paying International and Out of Province Students will receive transportation service if they reside within the boundaries of the Turtle Mountain School Division.