Turtle Mountain School Division	PROCEDURE
SECTION K: EMPLOYMENT PROVISIONS	K-1cc

Numeracy Teacher Leader Position Description

Working closely with senior and school administration, the Numeracy Teacher Leader will provide leadership and hands-on classroom numeracy support for all schools within the division. The Numeracy Teacher Leader will support colleagues through coaching and co-teaching in the areas of instructional planning, implementation, and assessment to assist in maximizing student achievement across grade levels and subject areas.

Responsibilities:

- 1. Serve as the division representative for any regional/provincial meetings pertaining to numeracy development, including curriculum, instruction, and assessment.
- 2. Lead divisional and school teams/committees in ongoing improvement efforts to maximize student numeracy achievement.
- 3. Provide leadership in ensuring numeracy development efforts within the division are research-based and aligned with best practices.
- 4. Ensure ongoing data analysis is used to determine progress in numeracy achievement, as well as identify strengths, challenges, and next steps.
- 5. Provide in-classroom support through coaching and co-teaching, in an effort to strengthen instructional practices.
- 6. Coordinate divisional/school teams to receive professional development based on regional/provincial numeracy efforts, including but not limited to Manitoba Education and Training as well as the Manitoba Rural Learning Consortium.
- 7. Provide regular updates to school and division administration, focusing on progress as well as next steps for continuous improvement.

Cross Reference:		
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